

DATE: October 1, 2014
TO: MRPC Board of Commissioners
FROM: T.R. Dudley, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, October 9, 2014, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... Transportation Advisory Committee (Large Conference Room)
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
Immediately following the MRPC meeting, which meets at 7:30 p.m..... MRB

Agenda

1. Pledge of Allegiance

2. Welcome: T.R. Dudley, chairman

3. Consent Agenda

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

a... Minutes – September 11, 2014

b... Local Review

1. Experience Works Headquarters Program Arlington, VA

..... 94.002 Retired and Senior Volunteer Program

..... Experience Words Senior Corps RSVP MO-2X

Federal: \$35,082

Applicant: \$ 4,455

..... Total: \$39,537

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c... Statewide Grant Applications

.... 1. Department of Social Services, Jefferson City

..... Trans #14-24

..... Provides 4.3% trend increase for hospital payments funded through the Federal Reimbursement Allowance Fund.

d... Contracts

- Haven Manor of New Haven, Mo, Inc.

Permission is requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of a Federal Home Loan Bank-Des Moines Renovation Grant for Haven Manor of New Haven, Mo, Inc., and for MRPC's chairman and/or executive director to sign any necessary documents.

- Economic Development Administration Planning Grant

Permission is requested for MRPC's chairman and/or executive director to submit the Economic Development Administration Planning Grant for economic development planning technical assistance to cities and counties in the region, and for MRPC's chairman and/or executive director to sign all necessary documents.

- **Audit**

..... Mark Kean from Kean & Company, LLC will present a finalized audit report for MRPC and its unit components for year ending June 30, 2014, which includes MRPC//MREPC/RLF & IRP. The finalized audit will be presented to the board for adoption.

- **Ms. Jan Haviland, Haviland Industries**

Jan Haviland—owner of Haviland Industries and at-large for industries representative on the MRPC board will be our guest speaker. She will discuss her business and need of industry in the region.

- **Board and Committee Reports**

- **External Relations Committee:** Darrell Skiles, chairman

The External Relations Committee will meet at 6 p.m. Staff will update the committee on Annual Dinner event planning. The committee will discuss the meeting schedule with state and federal legislative delegations and state and federal priorities process for the 2015 legislative session. Committee members will address implementation of Board Strategic Advance participant suggestions on current and future programs and services.

b. **Operations Committee:** Marvin Wright, chairman

The operations committee will meet at 6 p.m. to discuss MRPC/MRB preliminary financial statements and MRPC/MRDC-RLF and IRP program financial statements for the period ended September 30, 2014. Staff will present and IRP loan for approval of write off. The committee will review a list of federal issues drafted by staff. The MRPC/MRB/MREPC/RLF & IRP audit report for period ending June 30, 2014 will be presented. *Committee vote needed on IRP loan and audit. Board action required on financials.*

c. **Planning Committee:** James Morgan, chairman

Committee will continue discussion of workshops to be considered for current and future programs and services as discussed at the Board Strategic Advance. Staff will update the committee on CEDS Advisory changes. The committee will be updated on MRCF activities.

d. **Housing Advisory Board:** Darrell Skiles, chairman

No report is expected.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation

John Casey will report on TAC activities.

- f. **Environmental:** Tammy Snodgrass, staff

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Marla Stevenson, at-large representative for banking

Marla Stevenson will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** John Petersen

John Petersen will report on MCEC activities.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report**

T. R. Dudley will report on the executive director's evaluation, and Bonnie Prigge will report on issues of interest.

- **Option to go into closed session**

A closed session may be needed if the board wishes to discuss any item in detail, as authorized by Section 610.021 (3) of the Missouri Revised Statute. A roll call vote will be required to go into closed session pursuant to Section 610.021 (3).

8..... Adjourn

9..... Informational Agenda

..... Staff Handouts:

..... A recommendation from board members at MRPC's strategic advance was to eliminate staff reports for those who provide handouts. This would shorten the length of the meeting, avoid duplication and would provide more time to discuss pertinent issues.

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..... The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.

- Linda Loughridge—Hour allocation tracking sheet will be handed out.