

**Meramec Regional Planning Commission**  
**Minutes**  
**May 8, 2014**

**Call to Order**

Chairman T.R. Dudley called the May 8, 2014, meeting of the Meramec Regional Planning Commission to order at 7:30 p.m.

**Consent Agenda**

The following consent agenda items were presented for approval:

Minutes – April 10, 2014

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Local Review

City of Crocker Development Corporation  
10-766-Community Facilities Loans and Grants  
Crocker Public Works vehicle procurement  
Federal: \$ 35,000

USDA, Potosi

EA: Proposal to close access to 4 abandoned mines in Silver Mines Recreation Area that pose concerns to public safety

Mark Twain National Forest, Potosi  
Proposed 2014 Berryman Trail Re-Route Project

Crocker R-11 Schools, Crocker MO  
10.766-Community Facilities Loans and Grants  
To purchase welding equipment for the Ag. Department.  
Federal: \$ 10,000

Central Missouri Community Action, Columbia  
93.600 Head Start  
Head Start & Early Head Start, State COLA/Sequestration  
Federal: \$5,897,044  
Applicant: 1,474,261  
Total: \$7,371,305

Missouri Veterans Commission  
64.005 Grants to States for Construction of State Home Facilities  
Chapel & Pavilion  
Federal: \$1,012,657  
State: 545,276  
Total: 1,557,933

**Statewide Grant Applications**

Department of Social Services, Jefferson City  
State Plan Amendment14-01

Missouri State Highway Patrol, Jefferson City  
16.550 State Justice Statistics Program for Statistical Analysis Centers  
State Justice Statistics program for Statistical Analysis Center 2014  
Federal: \$51,412

Nuclear Regulatory Commission Washington D.C.  
Examination Report No.50-123/OL-14-02, Missouri University of Science and Technology

Department of Natural Resources, Jefferson City  
15.250-Regulation of Surface Coal Mining and Surface Effects of Underground Coal Mining  
Federal: \$194,475  
State: 194,475  
Total: \$388,950

Department of Natural Resources, Jefferson City  
15.252-Abandoned Mine Land Reclamation (AMLR) Program  
Reclamation Projects for Abandoned Mine Lands across the State of Missouri  
Federal: \$3,000,000

The Curators of the University of Missouri, Columbia  
No CFDA-the Public Works and Economic Development Act of 1965  
If awarded this would be a designated as a “Manufacturing Community” that would provide preference in future economic development funding.

Missouri Department of Agriculture, Jefferson City  
10.025-Plant and Animal Disease, Pest Control, and Animal Care  
Missouri Karnal Bund Survey 2014  
Federal: \$2,000

Missouri State Emergency Management Agency, Jefferson City  
20.703-Interagency Hazardous Materials Public Sector Training and Planning Grants  
Missouri SEMA HMEP program  
Federal: \$432,428  
State: 108,106  
Total: \$540,534

Missouri Department of Natural Resources, Jefferson City  
66.817-State and Tribal Response Program Grants  
Missouri’s State Response Program  
Federal: \$1,000,000

Missouri Department of Elementary and Secondary Education, Jefferson City  
84.330-Advanced Placement Program (Advanced Placement Test Fee; Advanced Placement Incentive Program Grants)  
Missouri AP/IB Fee Reimbursement Program  
Federal: \$342,596

State of Missouri, Jefferson City  
81.041-State Energy Program  
Federal: \$ 770,680  
Applicant: 192,735  
State: 224,518  
Other: 6,000,000  
Total: \$7,187,933

Missouri Highways and Transportation Commission, Jefferson City  
20.106-Airport Improvement Program  
Federal Aviation Administration Airport Improvement Program  
Federal: \$ 9,150,000  
Local: 1,016,667  
Total: \$10,166,667

Department of Natural Resources, Jefferson City  
15.904-Historic Preservation Fund Grants-In-Aid

## Annual HPF Grant Application-Fiscal Year 2014

Federal: \$228,458

State: 137,074

Local: 15,231

Total: \$380,763

### Contracts

#### Hermann Chamber of Commerce

Permission was requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of a NAP Tax Credit application for the Chamber of Commerce and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Missouri Department of Corrections-Vocational Enterprises Addendum

Permission was requested for MRPC's chairman and/or executive director to extend the current waste tire collection and disposal contract with Missouri Department of Corrections for one more year (July 1, 2014-June 30, 2015) with contract pricing remaining the same.

#### Ozark Rivers Solid Waste Management District

Permission was requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for administration services effective July 1, 2014, through June 30, 2015, and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Ozark Rivers Solid Waste Management District

Permission was requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for implementation and project coordination services effective July 1, 2014 through June 30, 2015, and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Phelps County Flood Plain Addendum

Permission was requested for MRPC's chairman and/or executive director to approve and sign an addendum to the Phelps County Flood plain technical assistance contract to change the costs not to exceed to an open ended contract with reports on costs provided monthly to the county with contract expiring June 2014 and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Region I HSOC Reallocated Funds

Permission was requested for MRPC's chairman and/or executive director to approve reallocation of \$6,843 in FY12 funds to fund Salem Memorial Hospital trailer for \$6,300 and finish funding Sullivan Fire trailer for \$543 and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Freeburg Codes

Permission was requested for MRPC's chairman and/or executive director to enter into a contract (and sign all related documents) with the Village of Freeburg to provide codification of approximately 100 ordinances, and provide annual updates and for MRPC's chairman and/or executive director to sign any necessary documents.

#### Delta Regional Authority

Permission was requested for MRPC's chairman and/or executive director to enter into a Memorandum of Understanding with the Delta Regional Authority to serve as the Local Development District and carry out district responsibilities and sign all necessary documents associated with the MOU.

#### SBA 504 Program

Permission was requested for the chairman and/or executive director to renew the contract for professional services between Meramec Regional Planning Commission and Meramec Regional Development Corporation for the purposes of providing administrative support for the Small Business Administration 504 loan program and sign all necessary documents associated with the SBA 504 Program.

James Morgan made the motion to approve the consent agenda as presented; Don Brackhahn seconded the motion. The motion carried.

### **CDBG Planning Grant Final Report—Tammy Snodgrass**

Approximately two years ago, the Missouri Department of Economic Development awarded all Regional Planning Commissions in the state a disaster planning grant, whereby the RPC could use its discretion and develop a scope of work specific to its area and needs.

MRPC staff decided on several projects:

1. Survey, Mapping and Report on Priority Bridges and Low Water Crossings
2. Collection and Compilation of Critical Facility Data
3. Storm Siren Inventory
4. Completed a community resiliency after disaster plan to be included as part of the CEDS

#### **Bridge Survey**

The bridge survey was an opportunity to work with local governments on bridges and low water crossings prone to flooding and counties were asked to prioritize their top three flood-prone bridges and low water crossings. Staff gathered data on each: year built, structure typed, tributary/stream, flooding frequency, repair and maintenance costs, latitude and longitude and elevation.

Information gathered provides data for future planning efforts, information needed to demonstrate need in the development of grant applications as well as critical data on the bridge itself. Assists the counties in prioritization of projects.

#### **Critical Facility Data**

Hazard mitigation planning requires detailed information on infrastructure and critical facilities. Staff used experience from working on hazard mitigation plans indicated that the datasets being used could be expanded and updated to provide better baseline data for planning purposes. Staff collected information on critical facilities in the region on emergency facilities, fire departments, medical facilities, law enforcement facilities and schools. The information in the database includes facility name, address, contact person, telephone number, census tract, longitude and latitude, facility classification, year built, square footage, back-up power, kitchen facilities, number of stories, number of trucks, replacement cost, shelter capacity, design level, building type, height of first floor and building type.

This dataset is not restricted to hazard mitigation planning. Information can be used for a variety of planning purposes such as: local emergency operations plans, comprehensive plans, strategic plans and capital improvement plans.

#### **Storm Siren Survey**

Another RPC conducted a storm siren inventory and staff thought that would be a useful project as well. Staff did a survey to get baseline data on the condition and coverage in the region for storm sirens.

Information collected included: location and approximate range of existing sirens, number of sirens, type of sirens, needs for upgrades or additional coverage, backup system, existing infrastructure availability to add sirens, activation protocols, other warning systems available in the area and interest in participating in a joint purchase program.

Staff compiled the data and developed reports for each participating community and county. Reports included: demographic data for the jurisdiction including population and population density, data on warning systems available in that county and community, maps of approximate location of sirens and estimated coverage area and warning system need and interest in upgrading and/or adding sirens.

#### **Disaster and Economic Recovery and Resiliency Strategy**

This document provides guidance on how to prepare and plan to quickly recover from a disaster and includes: background on hazard mitigation, county hazard mitigation plan goals and objectives, information for business continuity management, disaster assessment guidance, recovery action planning and resources. This information is now part of MRPC's comprehensive Economic Development Strategy.

### Hazard Mitigation Planning

Hazard Mitigation Planning is sustained actions that reduce or eliminate long-term risk to people and property from natural hazards and their effects.

Categories of Mitigation:

Prevention

Property Protection

Natural Resource Protection

Emergency Services

Structural Projects

Public Information

The purpose of the hazard mitigation plans is to help counties, communities and schools become less vulnerable to natural disasters-to save lives and protect property.

It provides a blueprint for actions jurisdictions can take to implement hazard mitigation projects and programs. Also establishes benchmarks for progress and approved hazard mitigation plans are required in order to be eligible for hazard mitigation grant funds.

An additional piece of the project was to review hazard mitigation plans for the region and follow up with counties on the progress being made to implement their hazard mitigation grant funds to build tornado safe rooms, replace low water crossings with bridges, elevate roads, etc.

Ms. Snodgrass provided packets of all reports for each county.

### **External Relations Committee**

Darrell Skiles reported on External Relations Committee activities as follows:

- The committee reviewed the proposed slate of officers for MRPC and MRB for the elections and appointment of at-large commissioners whose terms are expiring. They are as follows:

MRPC:

Chair: T.R. Dudley-Mayor of the city of Potosi

Vice Chair: Ray Schwartze-Presiding Commissioner for Maries County

Treasurer: James Morgan-Mayor of the city of Crocker

Secretary: Mary Heywood-At-Large for Unemployment

Darrell Skiles asked the floor for any nominations. There was none.

Darrell Skiles made a motion to approve the appointments as presented; James Poucher seconded the motion. The motion carried.

The following at-large commissioners are:

Marla Stevenson-at large for Banking

Darrell Skiles made a motion to approve the appointment of Marla Stevenson for at-large for Banking as presented; Ray Schwartze seconded the motion. The motion carried.

The proposed slate for MRB Corp., as recommended by External Relations is:

Chair: Paul Smith-Mayor of the city of Doolittle

Vice Chair: Leo Sanders-Presiding Commissioner of Crawford County

Secretary: Darrell Skiles-Presiding Commissioner of Dent County

Staff and External Relations are still working on filling the vacancies for at-large for-profit for Gasconade County, at-large for Small Business, at-large for Healthcare and the at-large representative for the Executive Committee.

- The 2014 annual dinner is tentatively set for November 13, 2014. Items discussed included site solicitation and volunteer nominations. The committee reviewed the criteria and expectations and

discussed the need to move the schedule up in order to accommodate staff schedules. Site solicitation and volunteer forms were handed out with the deadline of July 31, 2014.

### **Operations Committee**

Ray Schwartze reported on Operations Committee activities as follows:

- Financials

Ray Schwartze made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended April 30, 2014; seconded by James Morgan. The motion carried.

- MRPC Draft Budget

Staff presented the draft budgets for MRPC/MRB for FY 2014-2015 and MRPC-RLF & IRP program.

### **Planning Committee**

James Morgan reported on Planning Committee activities as follows:

- Home Rehabilitation in the Region

Maria Bancroft updated the committee on home rehabilitation in the region for the past several years, using various funding sources. Last year there were 17 homes rehabbed and, this year, there will be 19 homes renovated.

- Mobility Manager

Lyle Thomas updated the committee on the Mobility Manager project.

- MoDOT Work Plan

Lyle Thomas presented the draft work plan for MRPC for FY 2014-2015.

### **Housing Advisory Board**

Marvin Wright reported on Housing Advisory Board activities as follows:

- PHA Financials

Staff presented a statement of revenues and expenditures for the month ending April 30, 2014.

- Election of Officers

All officers are elected by the board and serve for a one year term. The new officers are as follows:

Chair-Darrell Skiles, Dent County

Vice Chair-Ray Schwartze, Maries County

Secretary/Treasurer-Nick Baxter, Gasconade County

- Goals

Staff has set a goal of 756 units and is currently at 612 units.

### **Transportation Advisory Committee**

Bonnie Prigge presented the report for John Casey, MRPC's transportation board member.

MoDOT has asked us to provide them with MRPC's top 15 highways/bridge priorities and 15 other moded priorities. Because highway/bridge projects were prioritized separately, those projects are known. Bonnie shared her methodology, for selecting the 15 other modes projects, based on the TAC's fund allocation

information. This resulted in three projects from aviation, six from bike/ped., two from transit, two from rail and two from non-modes making up 15 projects

#### Prioritized Highway Needs (1-15)

1. Phelps, Maries, Osage Counties-US 63 from US Hwy 50 in Osage County to the Phelps/Texas County line. Corridor improvements including widening to 4-lane. Shoulders and horizontal alignment improvements as well.
2. Gasconade County-From 28 junction to north city limits on Hwy 19 near school. Add third lane on Hwy 19 by high school. From Hwy 28/19 junction to north city limits sign.
3. Gasconade and Osage County-US Hwy 50 from about one mile west of Linn to the Gasconade/Franklin county line. Corridor improvements including widening to 4-lane. Shoulders and horizontal alignment improvements as well.
4. Crawford County-Bridge No. S0364 over Little Bourbeuse River. Load posted one lane bridge.
5. All Counties-Annually set aside funds for safety improvements on numbered and lettered routes, i.e. Correcting sight distance issues, intersection alignments and curve geometrics, adding shoulders, rumble strips and signage.)
6. All Counties-Annually set aside funds for award at the district level for bridge replacement on lettered routes.
7. All Counties-Annually set aside funds for resurfacing of numbered and lettered routes and improving drainage where needed.
8. Phelps County-I-44 to University Drive/overpass at I-44 in Rolla. Roadway needs (additional lanes)/traffic control need (congestion concern).
9. Dent County-Bridge No. R0808 over Crooked Creek. Bridge need (flooding concern)/replace culvert with bridge.
10. Phelps County-MO72 from 44 to 63 extension. Extend Route 72 to I-44 at/near proposed 5th interchange.
11. Washington County-Crawford County line to St. Francois County line. Roadway need (passing lanes) continued improvement.
12. Washington County-Route 185 Bridge over Fouche/Renault. Load posted, one-lane bridge.
13. Osage County-Entire route through county-functional/safety needs. Safety improvements to Rte. 133 across Osage County and add shoulders.
14. Osage County-Hwy 63 intersection with MO 133. Safety improvements at intersection.
15. Maries County-Intersection of US 63 and 42 in Vienna. Traffic flow issues, need to make improvements to the intersection.

#### 15 Other Moded Priorities:

1. All Counties-Annually set aside funds for airport infrastructure construction, improvements and expansion (i.e. runway, apron and taxiway construction/expansion/repair, fuel storage/dispensing equipment, construction/upgrade). *Aviation*
2. All Counties-Annually set aside funds for facility construction, improvements and expansion (i.e. hanger expansion/construction, general aviation and passenger. *Aviation*
3. Rolla National Airport- Need to lengthen runway and/or fly zone. Rolla National Airport. *Aviation*
4. All Counties-Annually set aside funds for sidewalk repair, connectivity and expansion of facilities including pedestrian crossings, SRTS type projects and co-use trails and bike lanes. *Bike/Ped.*
5. All Counties-Annually set aside funds for upgrading pedestrian facilities to ADA compliance. *Bike/Ped.*
6. Region-Devote a percentage of annual funding to systematically adding needed shoulders. *Bike/Ped.*
7. Potosi City Park-Trail construction and renovation in city park, along Brenton Creek and around schools. *Bike/Ped.*
8. Potosi-Continued sidewalk construction and renovation in City of Potosi, especially SRTS & Public Housing Areas. *Bike/Ped.*
9. Osage, Gasconade, Maries Counties-Convert inactive Rock Island Railway into hiking trail. *Bike/Ped.*
10. All Counties-Establish Amtrak rail service from St. Louis to Springfield along the Burlington Northern rail paralleling I-44, making stops in Crawford, Phelps and Pulaski counties. *Rail*
11. All Counties-Annual funds set aside for rail infrastructure improvements (i.e. universal crossover installation, intermodal hubs, sidings, etc.) *Rail*

12. District Wide-Increased rural public transportation services provided from averaging 2 days per week to 5 days per week (i.e. OATS, SMTS). *Transit*
13. State Wide-Increase Park & Ride programs using smaller buses running more frequently. *Transit*
14. Regional-Matching grant program for cities and counties covering all modes for local projects. *Non-Mode*
15. Regional-Planning funds for Multi-Modal projects. *Non-Mode*

Ray Schwartze made a motion to approve the prioritization list as presented and presented to MoDOT; seconded by Steve Vogt. The motion carried.

Staff will present prioritization list at the May 28 workshop.

### **Environmental and Meramec Regional Emergency Planning Committee**

Tammy Snodgrass passed out reports on environmental and MREPC activities. Report is attached. There will be a CERT training next weekend, and it is a free training. Please encourage anyone interested to contact Amy McMillen.

### **Business Loans**

No report was given. A report was handed out and is attached.

### **Workforce Development**

T.R. Dudley updated the board on Workforce Development activities as follows:

T.R. provided unemployment rates for each county ending March 2014:

Crawford-8.3% decrease of .1%

Dent-6.8% decrease of .1%

Gasconade-6.6% decrease of .4%

Maries-5.8% decrease of .2%

Osage-5.8% increase of .8%

Phelps-6.2%

Pulaski-8.2% increase of .3%

Washington-11% increase of .5%

\*The state average is 7.4%

### **Average Wages by County**

#### **2012 Total Wages for All Industries**

<u>Private Ownership-Annul. Income &amp; Avg.Hourly Wage</u>			<u>Public and Private- Annul. Income &amp; Avg.Hourly Wage</u>	
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Crawford	\$31,729	\$15.25	\$31,261	\$15.03
Dent	\$25,087	\$12.06	\$26,660	\$12.82
Gasconade	\$26,214	\$12.60	\$27,160	\$13.06
Maries	\$31,288	\$15.04	\$29,664	\$14.26
Osage	\$27,355	\$13.15	\$27,846	\$13.39
Phelps	\$29,000	\$14.38	\$33,422	\$16.07
Pulaski	\$25,765	\$12.39	\$35,431	\$17.03
Washington	\$22,511	\$10.82	\$26,068	\$12.53

\*The 2011 U.S. median household income for Missouri is \$45,231.

### **Meramec Community Enhancement Corporation:**

The group did not have a meeting in May. Bonnie Prigge handed out a sheet on transfer of wealth study for the Meramec Region. It is attached.

### **Meramec Region Community Foundation**

No report was given.



## **Director's Report**

Bonnie Prigge, MRPC director, reported as follows:

Ms. Prigge reminded the board on the surplus that is for sale.

Ms. Prigge updated the board on the status of improvement projects:

Resurfacing of Parking Lot is completed.

Beginning the bid process to replace carpeting in the hallways and cooling unit in the small conference room.

Start the process of selling the truck

Ms. Prigge reminded the board about the board retreat planned for May 22 at Camp Mahaska in Bourbon.

Encouraged attendance.

Ms. Prigge announce that Jeff Kormann formerly from Missouri Department of

Economic Development, is replacing Lesley on May 16. Tonya Price has tendered her resignation and will not be replaced.

Ms. Prigge met with Mark Werthman from EDA on April 30. It was a good visit and several projects were discussed. Ms. Prigge and Steve Hargus from the City of Rolla provided a tour of the airport and shared infrastructure improvements.

Ms. Prigge announced that her evaluation will be mailed out shortly. Please include any changes or suggestions and return them to Tammy Snodgrass.

Ms. Prigge met with new mayor of Belle, Stewart Darrah and two new council members and conducted sexual harassment training for city employees.

Ms. Prigge informed the board that the RLF Disaster Fund has \$189,000 that needs to be spent by June 15. If not spent it may have to be returned to EDA.

## **Chairman's Report**

T.R. Dudley thanked everyone for electing him to serve as Chair of MRPC.

## **Adjourn**

Don Brackhahn made a motion to adjourn the meeting at 8:50 p.m.; Ray Schwartze seconded the motion.

The motion carried.

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T.R. Dudley, chairman

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Mary Heywood, secretary