

DATE: March 3, 2015
TO: MRPC Board of Commissioners
FROM: T.R. Dudley, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, March 12, 2015, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA Housing Advisory Board
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
Immediately following MRPC.....MRB Board (Large Conference Room)

Agenda

1. Pledge of Allegiance

2. Welcome: T.R. Dudley, chairman

3. Consent Agenda

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

a. Minutes – Feb. 19, 2015

b. Local Review

None as of March 3, 2015

c. Statewide Grant Applications

None as of March 3, 2015

d. Contracts and Grant Applications

- City of Hermann

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistant contract for application preparation for a CDBG demolition grant, and to sign all documents associated with this contract.

- Permission is requested for MRPC's Chairman or Executive Director to enter into a Technical Assistance contract with J. Harmon Enterprises, LLC/DBA Harmon Truck Services, LLC/Jason and Susanne Harmon for a loan application and to sign all documents associated with this contract.

- Permission is requested for MRPC's Chairman or Executive Director to enter into a Technical Assistance contract with Hummingbird Kitchen/Theresa Hoon and Brian Willsey for a loan application and to sign all documents associated with this contract.

- East-West Gateway Coordinating Council
Permission is requested for MRPC's chairman and/or executive director to enter into a sub-contract to assist with outreach activities and coordinate planning meetings in the Upper Meramec Watershed, and to sign all documents associated with this contract.

- Missouri Department of Natural Resources
Permission is requested to submit a grant request for the 604b grant program and for the executive director and/or chairman to sign the grant application and all documents associated with this grant application, and permission is requested for the executive director and/or chairman to sign the grant agreement and all related documents, should a grant be offered.

e. Appointments

None as of March 3, 2015

4. Universal Challenge Center, Alan Galindo, UCC Manager

The Universal Challenge Center, 20002 Highway 72, Rolla MO, combines a nationally accredited course and fully trained staff with a state-of-the-art facility to develop skills, such as teamwork, communication, leadership, problem solving and decision making. The facility is operated by the Central Region Workforce Investment Board. Mr. Galindo will share information on the challenge center and how it can be used.

5. Board and Committee Reports

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations Committee will meet at 6 p.m. to discuss federal priorities and the upcoming NADO conference and trip. Staff will share information on the new EDA revised regulations and discuss how they could impact MRPC's board. Committee will review and discuss revised annual dinner schedule. A legislative update will also be provided.

b. **Operations Committee:** Marvin Wright, chairman

The operations committee will meet at 6 p.m. to discuss MRPC/MRB financial statements and MRPC/MRDC-RLF and IRP program financial statements for the period ended Feb. 28, 2015. Staff will share information from a human resource training recently attended and on an upcoming Affordable Care Act seminar as well as share information on an upcoming discussion on a new health benefit program for local governments. *Board action required on financials.*

c. **Planning Committee:** James Morgan, chairman

Staff will share information on the Missouri Community Betterment Regional Meeting, planned April 16, at MRPC and will discuss changes to the CEDS guidelines, as approved by EDA.

d. **Housing Advisory Board:** Darrell Skiles, chairman

The Housing Board will meet at 5:30 p.m. on March 12.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation

No report planned.

f. **Environmental:** Tammy Snodgrass, staff

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

h. **Business Loans:** Marla Stevenson, at-large representative for banking

Marla Stevenson will report on business loan activities.

i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

j. **Meramec Community Enhancement Corporation (MCEC):** John Petersen

No report will be given.

k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

l. **Chairman and Director's Report**

T.R. Dudley and Bonnie Prigge will report on issues of interest.

6. Option to go into closed session

A closed session may be needed if the board wishes to discuss any item in detail, as authorized by Section 610.021 (3) of the Missouri Revised Statute. A roll call vote will be required to go into closed session pursuant to Section 610.021 (3).

7. Adjourn

8. Informational Agenda¹²

MRB Corp. will have a meeting immediately following MRPC. MRB Corp. is the non-profit that owns the assets (building, cars, computers, equipment, office furniture and fixtures, etc.) used by MRPC. Mayors and presiding commissioners of MRPC members governments make up the MRB Board.

Staff Handouts:

A recommendation from board members at MRPC's strategic advance was to eliminate staff reports for those who provide handouts. This would shorten the length of the meeting, avoid duplication and would provide more time to discuss pertinent issues. The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.

MRB CORPORATION

4 Industrial Drive
St. James, MO. 65559
(573) 265-2993

DATE: March 3, 2015
TO: MRB Board Members
FROM: Paul Smith, Chairman
SUBJECT: Meeting Notice and Agenda

The MRB Corporation will hold a public meeting on Thursday, March 12, 2015. The meeting will be held immediately following the MRPC meeting, which begins at 7:30 p.m.

Agenda

1. **Oct. 9, 2014 Minutes**

A copy of the Oct. 9, 2014, minutes is enclosed.
A vote will be taken for approval of the minutes.

2. **Financial**

(a) Approval is requested for the financial statement for the period ending Feb. 28, 2015.
A vote will be taken for approval of the financial statement.

(b) FY 2014-2015 revised budget and lease agreements associated with revised budget adoption will be presented.

A vote will be taken for approval of the FY 2014-2015 revised budget. MRPC has approved revised lease agreements, and a vote will be take for MRB approval of revised leases, based on revised budget.

3. **Other Business**

4. **Adjourn**