

**Meramec Regional Planning Commission
Minutes
November 13, 2014**

Call to Order

Chairman T. R. Dudley called the November 13, 2014, meeting of the Meramec Regional Planning Commission to order at 5:35 pm. The meeting was held at the Camp Mihaska Retreat and Conference Center located in Bourbon, in conjunction with MRPC's annual awards banquet.

Consent Agenda

The following consent agenda items were presented for approval:

- a. Minutes October 9, 2014
- b. MO Office of Administration Local Reviews for Board Comment:
Staff will notify OA of MRPC's support with comments, if applicable, for the following projects:
 1. MRPC—Economic Development Support for Planning Organizations CFDA 11.300—Provide economic development planning technical assistance to cities and counties in the eight county Meramec region. Federal funding request is \$65,000. The 30 % required match will come from two sources. \$4,450 from the state OA planning grant and \$23,407 from local membership dues for a total project of \$92,857.
 2. City of Crocker Development Corporation—Facilities Loans and Grants CFDA 10.766—Purchase a new police vehicle (SUV). Federal funding request is \$30,000.
 3. Great Mines Health Center, Potosi MO—Affordable Care Act (ACA) Grants for New and Expanded Services under the Health Center Program CFDA 93.527—To hire outreach eligibility worker.
 4. Mark Twain National Forest, Salem, MO—The East Fork Huzzah Analysis Area Proposed Action and Preliminary Alternatives for 30-day comment are available for review and comment.
 5. Heartland Independent Living Center, Owensville, MO—Request is for a YSDA Rural Development Community Facility Loan to renovate their present office located in Owensville, MO.
 6. Rolla Regional Economic Commission, Rolla, MO—Department of Commerce FY 2014 Regional Innovation Grant CFDA 11.030—Request funding of a Feasibility Study for the Missouri Biomedical Research and Innovation Group/ Commons. Federal funding request is \$499,922.
- c. Statewide Grant Applications
 1. State of Missouri, Jefferson City—Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program CFDA 93.505 competitive grant. Federal request if \$9,400,000.
 2. Missouri Public Service Commission, Jefferson City—PHMSA Pipeline Safety Program One Call Grant CFDA 20.721—Missouri Public Service Commission One Call Application. Federal request is \$10,000.
 3. Department of Social Services, Jefferson City—Refugee Resettlement Program State Plan.
 4. The Curators of the University of Missouri, Columbia—Investments for Public Works and Economic Development Facilities Site Development at Discovery Ridge CFDA 11.300. Funding requested for a University of Missouri Research Park Supporting New-Tech Economic Development for Mid-Missouri. Total project of \$1,227,810 with \$613,905 federal funding requested, \$353,905 from applicant and \$260,000 from local sources.
 5. Mid-MO Regional Planning Commission, Ashland, MO—Site Development at Discovery Ridge: A University of Missouri Research Park Supporting New-Tech Economic Development for Mid-Missouri.
 6. Department of Social Services, Jefferson City—State Plan Amendment MO 14-026—provides annual assurance of the pharmacy program adherence to the requirement of federal regulation for the time period October 1, 2013 through September 30, 2014.
 7. Department of Social Services, Jefferson City—Temporary Assistance for Needy Families (TANF) State Plan.

d. Contracts

- US Economic Development Administration of EDA-RLF Funds—in early October, MRPC was notified by the US Economic Development Administration that our EDA-RLF loan funds were out of compliance as we had not met the threshold on lending funds, and it was necessary to immediately sequester, per regulation, funds in excess of the allowable 25 percent of capital base retention for both the SSED and LTED revolving loan funds totaling \$94,265.59. Per the regulation, MRPC was required to immediately open a separate bank account to hold these sequestered funds to avoid non-compliance. Therefore another bank account was established at the same bank where existing funds are housed and the account mirrors that of current revolving loan fund accounts using previously authorized signatories, because the MRPC board had already approved that arrangement. These signatories were given the same previously authorized powers as designated through the corporate banking resolution with the understanding that any action regarding the funds or the powers given to authorized signatories would require prior approval from the board and two signatures. MRPC staff requests official approval of this action and affirmation that bank account was established per MRPC board policy.
- Memorandum of Understanding with the Missouri University of Science and Technology, Phelps County Regional Medical Center, Rolla Regional Economic Commission, Phelps County Commission and City of Rolla—permission is requested for approval to confirm action of the Executive Committee to authorize the signing of MOU to serve as co-applicant as related to an application to EDA for a feasibility study for a biomedical research and innovation commons/consortium (BRIC) and for MRPC's chairman and/or executive director to sign all necessary documents.
- Whispering Oaks Estates, Inc., Bland, MO—permission is requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of a Federal Home Loan Bank Des Moines Renovation Grant for Whispering Oaks Estates, Inc., and for MRPC's chairman and/or executive director to sign any necessary documents.
- Phelps County Regional Medical Center—permission is requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance for grant administration of EDA grant for Delbert Day Cancer Center parking lot, and for MRPC's chairman and/or executive director to sign any necessary documents.

e. Additions to the consent agenda:

- Contracts
- 2015 Planning Grant Revision—permission is requested to submit revised documents to the Economic Development Administration (EDA) for the 2015 Planning Grant. The original grant application was originally approved by the board on September 11, 2014. Since that submission we have been informed by EDA that MRPC qualifies for a 60% grant, rather than a 70% grant, as reflected in the grant application. Revised documents show the change from MRPC match of \$27,857 to match of \$43,333. Staff are also requesting approval for the chairman and/or executive director to sign revised documents and approved Planning Grant Funding Approval, if funded.
- State Review
- Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program CFDA 93.505 competitive grant. Federal assistance requested \$2,183,504.

Commissioner James Morgan made a motion to approve the consent agenda and additions. Luge Hardmon seconded the motion. The motion carried.

Request for Membership in MRPC: City of Richland, Pulaski County

The city of Richland has requested permission to join MRPC as a member city. The city actually sets in three counties—Pulaski, Laclede and Camden, and within the boundaries of two regional planning commissions. The city may choose which RPC it wishes to join but may join only one. Richland is eligible to join MRPC because Pulaski County is a member county. Staff requests approval of city of Richland's request to join

MRPC pending receipt of official letter of request, meeting minutes to certify city's request and payment of membership dues.

Commissioner Luge Hardman made a motion to approve the city of Richland's request to join MRPC pending receipt of requested information as presented by staff. James Morgan seconded the motion. The motion carried.

Chairman and Director's Report

Chairman T.R. Dudley and MRPC Executive Director Bonnie Prigge—having no pressing information to report—forewent their respective reports so that business meeting attendees could join in the annual dinner reception festivities.

Adjourn

Don Brackhahn made a motion to adjourn; seconded by Ray Schwartze. The motion carried and the meeting adjourned at 5:47 pm.