

MINUTES
Meramec Regional Emergency Planning Committee
12:00 p.m.
Wednesday, March 23, 2016
MRPC Office
4 Industrial Drive, St. James, MO 65559

CALL TO ORDER:

Chairman Kraig Bone called the March 23, 2016 meeting of the Meramec Regional Emergency Planning Committee to order at 12:35 p.m.

MEMBERS PRESENT:

Kraig Bone, Larry Flesher, Dan Dyer, Susan Long, Andrea Rice, Richard Bray, Wendy Squires, John Lucas, Jim Vandivort, Brad Barton, Ken Ramsey, Darrell Skiles, Nicholas Hughey and Janie Jadwin.

MEMBERS ABSENT:

Margaret Biolsi, Kris Bayliss, Doris Coffman, Michael Dixon, Doug Drewel, Sheila Gaghen, Bob Hutson, , Allen Kimrey, Donna Kreisler, Josh Krull, Ray Massey, Brad Nash, Bill Patt, Deborah Rhodes, Ron Hoffman, Brandon Rekus, Kim Smith, Marvin Wright and Ron Smith.

STAFF & GUESTS PRESENT:

Tammy Snodgrass, Bonnie Prigge, Linda Loughridge, Roxie Murphy, Alan Cortvrient, Scott Lunceford and Andy Stein.

APPROVAL OF AGENDA:

Dan Dyer made a motion to approve the agenda. Ken Ramsey seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

Jim Vandivort made a motion to approve the minutes from the December 9, 2015 meeting. Susan Long seconded the motion, which passed unanimously.

PRESENTATION ON CFATS BY DAVE MARTAK, OFFICE OF HOMELAND SECURITY:

Dave Martak, with the Office of Homeland Security, Chemical Facility Anti-Terrorism Standards (CFATS) Program, provided a presentation on the CFATS Program – what it is, what the standards are and what LEPCs can do to assist in making sure that all high-risk facilities are participating in the program. CFATS purpose is the help facilities deemed high risk to develop and implement security programs to reduce the risk of hazardous materials being stolen or facilities attacked.

Following the presentation, Andi Rice made a motion to make Tammy Snodgrass the CFATS contact for MREPC, have her get the CVI training for the IP Gateway and get information on high risk facilities in the seven-county area. Andi asked that the information be provided to EMDs in the region. Larry Flesher seconded the motion, which passed unanimously.

FINANCIAL REPORT:

Linda Loughridge with MRPC presented the statement of revenues and expenditures through the month ended February 29, 2016 (attached).

Andi Rice made a motion to approve the statement of revenues and expenditures through the month ended February 29, 2016. Jim Vandivort seconded the motion, which passed unanimously.

Linda Loughridge with MRPC presented the revised budget for MREPC (attached).

Andi Rice made a motion to approve the revised budget as presented. Jim Vandivort seconded the motion, which passed unanimously.

OLD BUSINESS:

Report on HMEP training grant activities.

Staff reported on what classes had been provided by MERC through the HMEP grant and what classes had been provided with local trainers and MREPC funds. Since the last meeting Awareness training has been provided to Rolla Rural Fire and Operations is scheduled to begin later in March. Staff also provided fliers on a number of trainings in and outside the region as well as webinars being offered on Crude by Rail and Flammable Liquids Transported by Rail.

There is also a Public health volunteer/medical reserve corps workshop on April 11 in Rolla. (Fliers attached). Staff reported that another local trainer had been recruited – Brad Schaffer.

Staff also discussed tabletop and full-scale exercise activities. Andi Rice asked that if progress was not happening in Phelps County to move on to another county. Staff agreed to get with Washington County representatives after the meeting to set a date for a tabletop in that county.

Bonnie Prigge announced that she had just been notified that a Propane Emergency class would be provided through MERC at the Vichy Fire Department on May 7th.

NEW BUSINESS:

SEMA Conference Scholarship Proposal

Staff reported that in late February the MERC announced that LEPCs could use Tier II funds to cover SEMA conference costs. Kraig Bone and Andi Rice had asked staff to put together an application form and distribute it throughout the region to see if there was interest. Staff received 10 applications. There were discussions on what expenses to cover and up to how much. There were also discussions on what recipients needed to do in regards to confirming they actually attended the allowable sessions.

Andi Rice made a motion that the scholarship would cover registration up to \$200; lodging up to \$120 per night for three nights; and the state per diem for meals not covered in the conference registration. The scholarship would be reimbursement based – recipients would need to submit a travel voucher with receipts attached along with a summary of each of the sessions they attended. Dan Dyer seconded the motion, which passed unanimously.

REPORT FROM MERC REPRESENTATIVE:

Andy Stein, the new MERC planner, updated the committee on his background and stated that Dean Martin has left the executive director position at MERC. Other staff that have left include Tina Brown and Lori Blatter. Dawn Warren is acting as interim director. He also indicated that there may be changes to how the HMEP grant is distributed to states. Instead of being based on highway miles it may be based on the number of incidents occurring in a state.

REPORT FROM SEMA REPRESENTATIVE:

None

REPORT FROM MDNR REPRESENTATIVE:

Alan Cortvriert reported that MDNR numbers of incidents are down. There have also been a number of staff changes at DNR and they are working to fill positions.

ANNOUNCEMENT OF UPCOMING MEETINGS:

The next MREPC meetings will be June 22, 2016, and November 2, 2016 at noon.

ADJOURNMENT:

Larry Flesher made a motion to adjourn the meeting. Jim Vandivort seconded the motion, which passed unanimously. The meeting adjourned at 2:10 p.m.