

**Meramec Regional Community Foundation**  
**meeting minutes**  
Wednesday, October 5, 2016

**Members Present:** Gary Brown (Dent), Doug Dunlap (Gasconade), Mark Riefer (Phelps), Marilyn Odle (Pulaski), Joanne Zap (MRCF At-Large), Don Brackhahn (MRPC At-Large), Steve Vogt (MRPC At-Large) and Bonnie Prigge (MRPC Executive Director).

**Members Absent:** Catie Ringeisen (Crawford), Vicki Nelson (Maries) and Cindy Merx (Washington)

**Staff Present:** Linda Loughridge and Maria Bancroft

**Call to order and Pledge of Allegiance:** Vice Chair Zap called the meeting to order and led the group with the Pledge of Allegiance at 9:35 a.m.

**Approval of Minutes:** The minutes from August 3, 2016 were presented to the board. Vogt made a motion to approve the minutes as presented, seconded by Odle. Motion passed.

**Osage County Board Member Nomination:** Prigge shared information on nominee Vicki Lange to represent Osage County. She has agreed to serve on the board. Prigge made a motion to appoint Vicki Lange to the MRCF board as the Osage County board member, seconded by Odle. Motion passed.

**Welcome New Board Members:** Vice Chair Zap welcomed new board member Mark Riefer to the group. Mark Riefer introduced himself and shared his background with the board members.

**MRCF Grant-Making Fund 2016 Final Reports:** Bancroft summarized the progress reports from five of the six grants awarded this year. Each project funded through the grant was completed. The Community Partnership's report is still pending.

**MRCF Grant-Making Fund 2017 Open Round:** Bancroft shared the current online application to the board and requested feedback on any updates other than the deadline. The deadline for next year's grant round will be on January 31, 2017 at 5 p.m. Staff will start soon to prepare a press release and grant notices to each of MRPC's related boards, past grant applicants and MRCF agency partners.

**MRCF Goals and Action Plan FY 2016 & Updates:** Vice Chair Zap requested updates from the present board members. Odle shared with the group that the Waynesville Community Foundation is on hold and is no longer in existence until further notice. In addition, Odle said that the two goals for Pulaski County need to be replaced with the following: 1) Plan to meet with the VA cemetery and present information to their board on CFO and MRCF; 2) Plan to meet with the Route 66 Preservation organization and present information to their board on CFO and MRCF.

**MRCF Fund Balances Report as of August 31, 2016, MRPC Marketing, Outreach and Foundation Administration Tracking Financial Report and MRPC Capacity Fund Transfer for Administration:** Bancroft presented the current portfolio fund balance as of August 31, 2016. Prigge mentioned that the Maries County R-2 Project Graduation Fund is new and the Maries R-2 PTO Scholarship Fund is now endowed since the last report from July 31, 2016. Loughridge presented the Preliminary Marketing, Outreach & Foundation Administration Tracking report for the year ending June 30, 2016. MRCF's administration expenses exceeded what was budgeted. Loughridge explained that the MRCF Capacity Building Fund has helped offset some of the administration costs with board approval. She recommended that \$750 of the current funds available from the fund be transferred and applied to MRPC's administration expenses. It was noted that Chair Nelson recommended in her absence that the board approve the proposed transfer amount. Dunlap made a motion to approve the recommendation of \$750 from the MRCF Capacity Building Fund be transferred to MRPC's administration costs as presented by Loughridge, seconded by Brown. Motion passed.

**Comments for the Good of the Order**

**SAVE THE DATE: CFO Regional Affiliate Meeting (Region 7), October 27, 2016, 9:30 a.m. to 1 p.m. at MRPC, #4 Industrial Drive, St. James, MO. Individuals must RSVP for a seat at the meeting at <http://cfozarks.org/regional16/>:** Bancroft reminded board members of the upcoming regional affiliate meeting hosted by MRPC. Bancroft will send out RSVPs to CFO for Vogt, Riefer and Brackhahn for the meeting.

**Adjournment:** Being no further business, the meeting adjourned at 10:15 a.m.