

**Meramec Regional Community Foundation
meeting minutes**

Wednesday, September 3, 2014

Members Present: Gary Brown (Dent County), Doug Dunlap (Gasconade County), Vicki Nelson (Maries County), Joe Scott (Osage County), Wayne Parry (Phelps County), Marilyn Odle (Pulaski County), John Robinson (Washington County), Steve Vogt (MRPC At-Large) and Bonnie Prigge (MRPC Executive Director).

Members Absent: Mardy Leathers (Crawford County), Laura Antolak (MRCF At-Large) and T.R. Dudley (MRPC At-Large).

Staff Present: Maria Bancroft

Call to order and Pledge of Allegiance: Chairman Parry called the meeting to order and led the board members in the Pledge of Allegiance at 9:31 a.m.

Approval of Minutes: The board reviewed the minutes from the July 30, 2014 meeting. Dunlap made a motion to approve the minutes as presented, seconded by Robinson. Motion passed.

Recap of MRCF Annual Meeting in July 2014: Chairman Parry asked the board members present for feedback on this year's annual board meeting. Positive feedback was shared by the board members.

MRCF Upcoming Events: Bancroft asked the board on ideas to begin MRCF's first annual fundraiser, hosting a Fundraising Institute and having an annual Invite-A-Friend luncheon meeting during the year. The board agreed to host a Fundraiser Institute similar to last year's event this fall. In addition, the board agreed to continue in the tradition with the Invite-A-Friend luncheon in March 2015 and to set a date for an annual fundraiser for June 2015. Fundraiser ideas mentioned include capturing the region and partnering with a current MRCF agency partner to sponsor one or two events such as Ozark Actors Theatre. The board asked staff to research local businesses and OAT if there is interest to participate.

Save the Date: Fundraiser Institute – Fall 2014; MRCF Annual Fundraiser – June 2015; Invite-A-Friend Luncheon – March 2014

MRCF Webpage/CFO Website: Bancroft demonstrated the existing MRCF web page under CFO's main website to the board and asked for input on changes and updates to customize the foundation's web page. The board provided staff with information to update and add to the current web page. Bancroft will send this information to CFO's marketing department to make those changes and review at the October board meeting.

Sustaining Membership Drive 2014: The board discussed continuing with promoting MRCF's sustaining membership drive and how to send out for each county. The board agreed to customize each letter by having each board member endorse the letter for their respective county contingent upon each member's approval. Staff will send out a request to each board member asking for their preference on how to endorse the cover letter.

MRCF Goals and Action Plan/Board Member & Staff Updates: Chairman Parry asked the present board members to share any updates in their county.

Crawford: Chairman Parry informed the board that Mardy Leathers has resigned from his position on the MRCF board due to a new employment opportunity he has recently accepted. Parry asked the board for nominations to fill this vacancy.

Dent: Brown plans to get in contact with the chairman for the local Dent County Community Foundation.
Gasconade: Owensville Area Community Foundation has appointed a new board president. Shannon Grus will serve as the new president on the board.

Maries: Maries R2 Schools Foundation plans to meet on September 5, 2014 to discuss a new endowment scholarship fund to be formed under MRCF contingent upon the district and the schools foundation's approval.

Phelps: No new updates.

Pulaski: Odle has recently been appointed as the Waynesville Community Foundation's president.
Washington: Robinson continues to work with the Valley school district to set up a scholarship fund under MRCF/CFO.

MRCF Fund Report as of July 31, 2014, FY 14-15 Grant Allocation & MRPC Administration Update:

The board reviewed the fund balance report as of July 31, 2014. Chairman Parry informed the board that he approved to transfer \$1,000 from MRCF Capacity Building Fund to go towards the administration deficit incurred at the end of fiscal year 2013-2014 to help defray the cost of administration, marketing and other program associated costs. Bancroft provided the board with the new fiscal year's grant allocation to be used for this year's community grant making fund. The total amount available for distribution is \$1,527.

CFO Regional Meeting in St. James at MRPC: Chairman Parry informed the board that CFO has asked MRCF to host the next regional affiliate meeting. The meeting will be at MRPC's large conference room on September 23, 2014 from 10 a.m. to 3 p.m. MRCF will provide the venue and conference room equipment. CFO will be responsible for refreshments, copies and any other materials needed to execute the meeting.

Adjournment: Being no further business, the board adjourned the meeting at 11:11 a.m.

Approved by the board _____, 2014

Wayne Parry, Chair

Attested by Secretary or other MRCF officer