

**Meramec Regional Community Foundation**  
**MEETING mINUTES**  
Wednesday, June 4, 2014

**Members Present:** Mardy Leathers (Crawford), Doug Dunlap (Gasconade), Vicki Nelson (Maries), Wayne Parry (Phelps), John Robinson (Washington) and Steve Vogt (MRPC At-Large).

**Members Absent:** Gary Brown (Dent), Donald Claycomb (Osage), Marilyn Odle (Pulaski), Laura Antolak (MRCF At-Large) and Bonnie Prigge (MRPC Executive Director).

**Staff Present:** Maria Bancroft

**Call to order and Pledge of Allegiance:** Chairman Parry called the meeting to order and led the pledge of allegiance at 9:36 a.m.

**Approval of Minutes:** The board reviewed the minutes from the April 2, 2014 board meeting. Vogt made a motion to approve the minutes as presented seconded by Dunlap. Motion passed.

**Board Member Terms & Election of Officers:**

**Term Ending Board Members: Vicki Nelson, Donald Claycomb and Mardy Leather**

*Per MRCF by-laws: Composition of the Board of Directors: No person may server as a Director for more than two (2) complete, consecutive three (3) year terms.*

Chairman Parry shared with the board that Nelson and Leathers would like to serve another term on the board. Claycomb is unable to serve another term but will recommend nominees to represent Osage County. The board will approve appointments at the annual meeting next month and no board action was taken.

**Current Board Officers: Wayne Parry (Chairman), Mardy Leathers (Vice-Chairman) and Vicki Nelson (Secretary/Treasurer)**

*Per MRCF by-laws: Term of Office: The officers of the Foundation shall be elected for a term of two (2) years. Directors can serve no more than two (2) consecutive terms in any one officer position. Election of Officers: Every other year at the annual meeting, the Board of Directors shall place in nomination the names of directors of the Foundation to serve as officers of the Foundation. Election shall be simple majority of the Board of Directors present, so long as a quorum is present.*

Chairman Parry asked the board for suggestions for new officers to serve for the term 2014-2016. The board members present agreed to have the same officers serve another two-year term and to present the slate of officers for final approval at the July annual board meeting. No board action was taken for selection of officers.

**MRCF Fund Balances Report as of April 30, 2014, Fund Updates & MRPC Capacity Fund Transfer:**

Bancroft summarized the new fund rates that will apply for the agency partner funds as of July 1st and the current fund balance report as of April. Bancroft will follow up with the board in July with more details on which funds apply to the new fee rates. Loughridge discussed with the board the process of transferring funds from the MRPC Capacity Building Fund towards the administration costs for the program. The board agreed to continue with this process as it stands by giving the chairperson the authority on how much to transfer each year to help cover the administration expenses. There was additional discussion on the current disaster relief funds in MRCF's portfolio. The board agreed to convert the name for the Phelps County Flood Relief Fund to the Phelps County Disaster Relief Fund. Leathers recommended that MRCF create a disaster relief fund for each of the other six counties in the Meramec Region. Bancroft will provide the board with information on setting up these new funds as support for disaster assistance for the region's counties. Leathers made a motion to change the Phelps County Flood Relief Fund name to the Phelps County Disaster Relief Fund seconded by Nelson. Motion passed.

**Phelps County Flood Relief Fund Application:** The board reviewed an application for the fund from the Regional Opera Company/Lyric Live Theatre in Newburg, Missouri to make repairs to its historical building as a result of flood damage. Vogt suggested to create a plaque or framed certificate for the recipient to display in its building recognizing it's receiving the grant funds. Leathers made a motion to approve the application seconded by Vogt. Motion passed.

**Recap of CFO Annual Affiliate Conference:** Chairman Parry shared with the board members present information and foundation ideas from the CFO annual affiliate conference in April. Olde, Parry and Bancroft attended the event. Parry encouraged the board to attend next year and participate with the other CFO affiliates.

**MRCF Annual Fundraiser:** Bancroft asked the board to consider hosting the first regional fundraiser for the next fiscal year. Ideas were shared with the group on possibly having a golf tournament or wine mixer. The fundraiser will be used to raise money to support the mission and goals of MRCF. Chairman Parry asked the board to think about other fundraiser ideas and share them at the next meeting.

**Sustaining Membership 2014:** Bancroft asked the board if staff can kick-off this year's sustaining membership drive in July and at the annual board meeting. The board agreed to have the sustaining membership drive to coincide with this year's annual meeting. Staff will send the form and cover letter to the board to share within their communities.

**MRCF Goals and Action Plan FY 2014 & Updates:** There were no new updates from the present board members.

**Comments for the Good of the Order:**

1. MRCF Annual Meeting – July 30th at 1:30 p.m.

**Adjournment:** Being no further business, the meeting was adjourned at 10:53 a.m.

**Approved by the board \_\_\_\_\_, 2014**

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**Wayne Parry, Chair**

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**Attested by Secretary or other MRCF officer**