

**MERAMEC COMMUNITY ENHANCEMENT CORPORATION**  
**CONFERENCE CALL**  
**MEETING MINUTES**  
Wednesday, May 27, 2015

**Members Present:** Darrell Skiles (Dent County), John Petersen (Phelps County), Gary Hicks (Phelps County), Dave Dudenhoeffer (Osage County) and Wayne Langston (Maries County).

**MRPC Staff Present:** Bonnie Prigge, Connie Willman and Kelly Sink-Blair.

**Call to Order and Introductions:** Chairman Petersen called the MCEC Conference Call meeting to order at 10:05 a.m.

**Approval of Minutes from the March 10, 2015, meeting.** Skiles made a motion, seconded by Hicks, that the minutes of the March 10, 2015, meeting be approved as presented. Motion passed.

**Business / Reports:**

**Election of Officers:** Per the Bylaws, the president may appoint a nominating committee to develop a slate of officers, and/or board members may nominate from the floor. Officers are elected for a one-year term, and cannot serve more than three terms in a given office. Current officers and terms follow:

John Petersen, Chairman	Ending Term 3
Marvin Wright, Vice Chairman	Ending Term 3
Gary Hicks, Treasurer	Ending Term 1
Ray Schwartze, Secretary	Ending Term 2

Skiles made a motion, seconded by Hicks, nominating Marvin Wright as Chairman. Hicks made a motion, seconded by Dudenhoeffer, nominating Petersen as Vice Chairman. Skiles made a motion, seconded by Dudenhoeffer, nominating Hicks as Treasurer. Dudenhoeffer made a motion, seconded by Skiles, nominating Schwartze as Secretary. All motions passed.

**Heartland Independent Living Pass-Through Request:** MRPC staff reported that Heartland Independent Living is requesting again this year that MCEC serve as a pass-through agency in order to secure a donation from Intercounty Electric for back to school supplies for disadvantaged students in Maries and Gasconade counties. A similar request was made last June and approved by the board. Langston made a motion, seconded by Skiles, that MCEC serve as the pass-through agency as requested. Motion passed.

**Request to cover MHDC shortfall:** MRPC staff requested \$4,604.40 from MCEC to cover the final reimbursement of the 2014 MHDC housing renovation project using some of its housing proceeds funds to cover the expense. The need arose when a staff member inadvertently mailed the final request for payment to the wrong address, which resulted in the request arriving at the proper address after the deadline. MHDC denied MRPC's appeal request. MRPC has lost a total of \$24,775.72 on this project, not including the rejection of the final disbursement and does not have the funds to cover this shortfall. There was some confusion as to whether the funds to cover the expense have been paid by MRPC or out of MCEC proceeds from the Mapleshade house sale. Skiles made a motion, seconded by Dudenhoeffer, that if MRPC covered the expense, MCEC reimburse them out of the sales proceeds. Motion passed.

**MCEC Project Updates:** Sink-Blair gave an update on existing projects:

2014 MHTF Regional Rental Rehab (sponsored by Pulaski County) is in close-out with 13 homes rehabilitated.

2015 FHLB Home Renovation: Staff have completed four home inspections with two under contract. One homeowner is not happy with the work completed. Renovations funding for this home was limited to \$5,000, and was used to replace the roof and rotting floor under the heating stove. MRPC Chairman T.R. Dudley and

Washington County Presiding Commissioner Marvin Wright will meet MRPC housing inspector on site to discuss the issue.

**MCEC Grant Updates:** Staff reported that there are no new grants.

**Approval of financials:** Prigge presented current financials for FY 2015. Skiles made a motion, seconded by Hicks, that the current financials be approved as presented.

Staff presented the Proposed Budget for FY 2015-16. Hicks made a motion, seconded by Dudenhoeffer, that the Proposed Budget FY 2015-16 be approved with one exception: The revenue and expenses for the FHLB 2015-2016 will be removed from the MCEC budget as MCEC is no longer an eligible entity to receive this funding, so MRPC will now be the applicant. Motion passed.

**Annual Lease Agreement with MRPC:** Prigge explained that the lease agreement is for a cargo trailer owned by MCEC and used by the Region I Homeland Security Oversight Committee (MRPC HSOC) for CERT training. Skiles made a motion, seconded by Dudenhoeffer, that the lease agreement be approved as presented. Motion passed.

**Items of Interest:**

**A. Next Meeting:** Sept. 8, 2015

**Adjournment:** Being no further business, the meeting adjourned at 10:45 a.m.