



**REGION I RHSOC MEETING**  
**Thursday, July 24, 2014 – 2:00 p.m.**  
**Meramec Regional Planning Commission**  
**4 Industrial Drive ~ St. James, MO**

**MINUTES**

**PLEDGE OF ALLEGIANCE:**

Chairman Ron Smith led the committee in reciting the Pledge of Allegiance and began the meeting at 2:01 p.m.

**COMMITTEE MEMBERS PRESENT:**

Ron Smith (Chairman), Larry Flesher (A), Don Good (P), Randy Rowe (P), Adam Birdsong (A), Keith Steelman (A), Joe Price (P), Debbie Halinar (A), Tabitha Stanfast (P), Gary Heavin (P), and Darrell Skiles (P), and Linda Kerr (A).

**COMMITTEE MEMBERS ABSENT:**

Scott Cason (A), Chris Twitchell (P), Debbie Rhodes (P), James Morgan (A), Gary Larson (A), Tony Floyd (P), Bruce Naugle (P), Bryan Lambeth (A), Linda Kerr (A), Doug Yureko (P), Michael Keen (A), Beverly Miller (A), Brad Armstrong (P), and Wendy Squires (A).

**STAFF AND GUESTS PRESENT:**

Bonnie Prigge, Tammy Snodgrass, Amy McMillen and MaryAnn Gorrell (MRPC), Brett Hendrix and Rebecca Estes (SEMA), Joni McCarter, Bruce Clemmons, Frank Coots and Chris Pickering (OHS), Merrel Breyer (MO Dept of Ag), Deborah Hobson (Salem Hospital EMS), Mary Ficker (Jadwin Fire), Clarence Liberty (Waynesville Police), Dan Dyer (Owensville EM), and Carolyn Ream (Hickory County EM).

**MOTION TO ACCEPT AGENDA:**

Darrell Skiles made a motion to approve agenda of the July 24, 2014 HSOC meeting; seconded by Don Good. The motion carried.

**MOTION TO ACCEPT MINUTES:**

Adam Birdsong made a motion to approve the minutes from the April 24, 2014 HSOC meeting; seconded by Joe Price. The motion carried.

**SEMA UPDATE:** Brett Hendrix introduced himself as the new Region I Area Coordinator replacing Brenda Gerlach. Brenda is now the regional coordinator for Region F. Brett gave an overview of the capstone exercise that was held June 17 in Rolla. The capstone exercise went fairly well. Two major items tested during the exercise was establishing the MACC (Multi Agency Coordination Center) and to test Web EOC communications. Brett reported that the after action review will be held at 10:00 a.m. on August 7 at the quarterly regional coordinator meeting that is being held at MRPC offices. At that meeting Brett would like to establish a schedule with communities to work on plan updates. He is anxious to get out in the region and meet all of the emergency management stakeholders.

**OHS Updates/HSAC Other Initiatives:**

Chris Pickering announced that they have hired Frank Coots to replace Scott Davis. Frank will be responsible for kind and typing. Chris will have an overview of the efforts of the kind and typing reports that each region has recently completed. He reminded the committee that the inventory report through January 2014 will be due October 1, 2014. Chris Pickering also provided a brief update on the status of MOSWIN. Joni reported that the FY11 grant is closed out and reminded the committee that the FY12 grant deadline is August 31st. All purchases have to be encumbered by that date. Final grant reports for FY11 and FY12 are due within 45 days of the deadline.

Frank Coots introduced himself and will be managing the CIKR reporting. He encouraged all disciplines and jurisdictions to participate in the inventory reporting of resource kind/typing of equipment. A report will be sent out to each region for comment.

**AG UPDATE:**

Merrel Breyer from the Department Of Agriculture provided updates on agricultural issues. He is working

with FEMA to educate the agency, through a series of conference calls and video workshops on the function of agriculture during an animal health emergency. He participated in the yearly review of the Food Safety Rapid Response team and also in the multi-state capstone exercise.

**MASS/CARE EMERGENCY HUMAN SERVICES:**

Rebecca Estes (SEMA) reported on activities that she has been working on and passed out a written report.

**MO STATE MUTUAL AID UPDATE:**

Sherill Gladney was unable to attend today's meeting. A hard copy report was handed out in her absence outlining activities she has been participating in/working on.

**RHOC OLD BUSINESS**

Amy McMillen went over the financial reports and updated the committee on FY11 & FY12 projects and activity since the July meeting. She does not see any issues in spending the dollars prior to the grant deadline of August 31, 2014. McMillen reported that all of the re-allocated FY12 dollars have also been spent out.

**RHSOC NEW BUSINESS:**

The FY14 grant cycle timeline was reviewed. Applications will be due in WebGrants at 5:00p.m. August 15th. Region I will receive \$89,000. Of that \$20,000 has been included for the RPC workplan. MRPC will apply for 5% of the \$69,000 for management and administration. Discussions were held regarding the competitive grant applications. The process for that has not been determined at this point.

**SCHEDULE MEETING DATES AND DEADLINES:**

The next Region I RHSOC meeting will be held October 23, 2014 at 1:00 p.m.

**ADJOURN**

Darrel Skiles made a motion to adjourn; Adam Birdsong seconded the motion. The motion carried. The meeting adjourned at 3:45 p.m.

\_\_\_\_\_  
Chairman, Ron Smith

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date