



**REGION I RHSOC MEETING**  
**Thursday, January 23, 2014 – 1:00 p.m.**  
**Meramec Regional Planning Commission**  
**4 Industrial Drive ~ St. James, MO**

**MINUTES**

**PLEDGE OF ALLEGIANCE:**

Chairman Ron Smith led the committee in reciting the Pledge of Allegiance and began the meeting at 1:01 p.m.

**COMMITTEE MEMBERS PRESENT:**

Larry Flesher (A), Ron Smith (P), Don Good (P), James Morgan (A), Bruce Naugle (P), Scott Cason (A), Doug Yureko (P), Adam Birdsong (A), Randy Rowe (P), Michael Keen (A), Joe Price (P), Gary Heavin (P), Debbie Halinar (A) and Tabitha Stanfast (P).

**COMMITTEE MEMBERS ABSENT:**

Chris Twitchell (P), Keith Steelman (A), Debbie Rhodes (P), Gary Brown (P), Darrell Skiles (P), Gary Larson (A), Tony Floyd (P), Bryan Lambeth (A), Linda Kerr(A), Beverly Miller (A), Brad Armstrong (P) and Wendy Squires (A).

**STAFF AND GUESTS PRESENT:**

Tammy Snodgrass, Amy McMillen, Bonnie Prigge and MaryAnn Gorrell (MRPC), Brenda Gerlach (SEMA), Alan Cortvrient (DNR), Joni McCarter, Brett Hendrix and Corey Sloan (OHS), Greg Carrell, (State Fire Marshall), Merrel Breyer (MOAG), Randy Fuller and Dan Ranson (Civil Air Patrol), Deborah Hobson (Salem Hospital EMS) and Tom Charrette (MOSWIN) .

**MOTION TO ACCEPT AGENDA:**

Doug Yurecko made a motion to approve agenda of the January 23, 2014 HSOC meeting; seconded by Don Good. The motion carried.

**MOTION TO ACCEPT MINUTES:**

Mayor James Morgan made a motion to approve the October 24, 2013 minutes; seconded by Doug Yurecko. The motion carried.

**OHS Updates/HSAC Other Initiatives:**

Joni McCarter reminded the committee FY11 and 12 grants will end on August 31, 2014. FY11 is approximately 75% spent out and FY12 is approximately 32% spent out. A spending plan for FY11 & 12 is due by February 28. OHS has provided a template for the spending plan. There will not be any scope of work changes or new line items allowed if they are not included in the spending plan. Any requests to modify the budget have to be submitted by February 28. Regions will be allowed to make category to category changes.

Brett Hendrix Congress finalized the FY14 spending bill. FY14 will have a 10% increase in both the Homeland Security Grant Program and the Emergency Management Performance Grant Program. He is not sure how the 10% will relate to Missouri, but a 10% increase is better than a 10% decrease. It generally takes 60 days from when the budget is finalized before the state receives the guidance and the award amount is announced. There will be EMPG workshops throughout the state. Region I workshop will be held February 20, 2014. HSGP grant application workshops have not been scheduled yet but will probably be held in March. FY14 applications will be web based applications. The process will be similar to last year in that applications will be submitted to the state and will go through a technical review before being sent to the regions for scoring of the application and awarding of the funds.

Brett informed the committee that beginning with FY13 OHS changed the process with the work plan (or work program) dollars. In the past that was a contract between OHS and MACOG or the individual RPC's this year that \$20,000 will be part of the sub-award that goes to the RHSOC's. They have asked for line item budget. OHS has released a list of expected deliverables. Similar services as provided in previous years.

**AG UPDATE:**

Merrel Breyer from the Department Of Agriculture updated the committee on exercises and trainings in the region. He reported that the Department of Ag has renewed their training contract with SES in the hope that money becomes available for additional trainings. He said it was easier to renew the contract even though no money was available rather than let it expire and have to go through all of the paperwork for a new contract. Breyer gave updates on some of the trainings that he has attended. Upcoming activities will include participation in the Capstone table top earthquake exercise. The Department, working with SEMA, has put together a few injects that will be utilized during the event. Breyer informed the committee that the funding for his position runs out in July

**SEMA UPDATE:** Brenda Gerlach gave a brief update on Web EOC. Region I has hosted train the trainer Web EOC courses in Region I. Region I has several individuals that has already received the training and will schedule workshops in the region in the near future. Region I AR meeting will be held on February 18th at Troop I MO State Highway Patrol headquarters in Rolla. She will lead a discussion based exercise that will prepare for the capstone exercise that will be held June 16-20, 2014. She invited all those that are interested in participating to attend the meeting. She reminded the committee that she needs regional support for the capstone exercise.

**CIVIL AIR PATROL:** Randy Fuller gave a brief update and passed out hard copies of activities that Civil Air Patrol is active in regionally. In the handout, he included a flyer for SKYIMD. Civil Air Patrol has applied for funding through HSOC in the past and will once again seek funding from FY14 grant dollars. Civil Air Patrol will also participate in the capstone exercise.

**DNR UPDATE:**

Alan Cortvriert gave a brief update on DNR activities. DNR will also participate with the capstone exercise but not sure as to what extent. As always, DNR has had a few mercury cleanup calls since the last time we met.

**INTEROPERABLE COMMUNICATINS UPDATE:**

Tom Charrette, (OHS) updated the committee on MOSWIN. Thy system is up and running and they are working on fixing gaps statewide. There are several "dead zones" that have been identified and they are examining the possibility of raising the towers to provide better coverage rather than try to build new towers. Fixing existing towers would be more cost effective than to build new towers. He reported that there were over 417,000 calls on the system between December 30 and January 5. There will be another round of MOSCAP grant funding but the dollar amount has not been identified at this time. With this round of funding, a match will be required. Also to be eligible for funding, if an agency has received radios in the last two rounds they must be installed and on the system.

**MASS/CARE EMERGENCY HUMAN SERVICES:**

Rebecca Estes (SEMA) was unable to attend today's meeting. A hard copy report was handed out in her absence outlining activities she has been participated in/working on.

**MO STATE MUTUAL AID UPDATE:**

Greg Carrell gave an update on mutual aid. Sherill Gladney has been working on 1st year fire department registrations, updating frequency sharing agreements and has been working on the K9 registry (she has about 90 dogs and handlers on the registry). There has been a lot of interest in interstate mutual aid before EMAC kicks in and she has been fielding those calls. She also sits on the state credentialing/badging committee. Ron Smith asked Larry Flesher to give a brief update on where the state is with the statewide badging system. Larry reported that it will be a very slow process as new individuals and groups are added at each meeting. Mutual agreement is difficult as some disciplines are having a hard time to agree on the layout and the colors of the badges.

**KIND AND TYPING OF RESOURCES:** Corey Sloan with OHS discussed Kind and Typing project based on FEMA guidance. OHS will reach out to each region to identify individuals that are interested in serving on a working group for this project. Corey will come back and facilitate the kind and typing project meeting that will outline the spreadsheet that has been developed to gather the information to be input into the state database. Bonnie Prigge asked for a timeframe on how long this process will take. Corey reported that the initial meeting shouldn't take longer than 2 hours. There were several questions from the committee on who

is going to gather the data, do the data entry, complete the spreadsheet and maintain the database. Those questions could not be answered. Corey thinks it will be maintained by someone at the state, but does not know that for certain. The working group should consist of police, fire, EMS, hazmat and emergency management. This project is identified in the work plan as an expected deliverable.

### **RHOC OLD BUSINESS**

Staff went over the financial reports and updated the committee on FY11 & FY12 projects and activity since the October meeting. Both FY11 & 12 grants expire on August 31, 2014. McMillen reported that she is working on getting 2 CERT trainings scheduled over the next 4 months. One will be held in Phelps and one will be held in Crawford County. A new engine was purchased and installed in the HSRT Ford F-350. Staff is working with SEMA representatives on bringing a FABODI workshop to Crawford County. A planning meeting was previously held but the project was put on hold because of scheduling conflicts. McMillen reported that the badging system has been repaired and she has been working with several agencies on badges. Badges have been created for St. James Police and staff is currently working on badges for Sullivan Fire. Vichy Fire and Emergency Management would like badges made for newly hired personnel. McMillen will also work with Don Good with Lenox Fire to create badges for their department. McMillen reported that all projects appear to be on track. Ron Smith will review the HSRT budgets to see if any dollars need to be moved prior to the February 28, 2014 spending plan deadline. HSRT reported that their budgets will be spent out prior to the deadline. McMillen asked that they have their spending plan submitted by February 10th to MRPC.

### **RHSOC NEW BUSINESS:**

Amy McMillen informed the board that OHS will provide two scholarships per region to the SEMA conference that will be held April 29 – May 2, 2014. Scholarship will include hotel reservations, conference registration and meals for 1 breakfast, 1 lunch and 3 dinners. In the past, the committee has offered the scholarships to the chair, vice chair and committee members. Neither Ron nor Tabitha is able to attend. Ron Smith asked if any committee members were interested in attending. Doug Yurecko & Bruce Naugle would both like to attend this year. If more scholarships become available, Adam Birdsong and Gary Heavin would be interested in attending also.

Tammy Snodgrass passed out a handout outlining the workplan for Region I HSOC. In previous years, this work was outlined under a contract between the RPC's and OHS. With FY13 grant dollars, the money will be ran through the regionalization grant. MRPC will have to submit a grant application for those funds even though the dollars have already been awarded. MRPC will ensure each agency receiving funding is NIMS compliant. The handout lists the work activities that OHS will expect from MRPC. The question was asked if the committee needed to make formal approval of the acceptance of the workplan. Adam Birdsong made a motion to accept the workplan as outlined in the handout and to give Ron Smith the authority to sign the grant application on behalf of the Region I HSOC; seconded by Gary Heavin. The motion carried.

### **SCHEDULE MEETING DATES AND DEADLINES:**

The next Region I RHSOC meeting is April 24, 2014 at 1:00 p.m.

### **ADJOURN**

Adam Birdsong made a motion to adjourn; Tabitha Stanfast seconded the motion. The motion carried. The meeting adjourned at 2:55 p.m.

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Chairman, Ron Smith

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Date

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Attest

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Date