

Gasconade Valley Enterprise Zone
encompassing portions of Gasconade, Maries and Osage counties of Missouri

**GASCONADE VALLEY ENTERPRISE ZONE
BOARD MEETING
June 25, 2014 • Legends Bank, Linn, Mo**

CALL TO ORDER

President Jerry Lairmore called June 25, 2014, meeting of the Gasconade Valley Enterprise Zone to order at 1:30 p.m. at Legends Bank, Linn, MO.

BOARD MEMBERS PRESENT

Gasconade County: Jerry Lairmore, Jim Grebing;
Osage County: Dave Dudenhoeffer, and Byron Baker

BOARD MEMBERS ABSENT

Ray Schwartze, Mark Hayes and Lloyd Honse, Jim Decker and Larry Backes

Meeting was held, however, there was not a quorum present, therefore board member ratification of the actions is necessary to confirm the actions, per the bylaws.

REVIEW AND APPROVAL OF MINUTES—Jerry Lairmore

Dave Dudenhoeffer made a motion to approve the April 23, 2014, minutes. Byron Baker seconded the motion, which passed unanimously.

FINANCIAL REPORT – Bonnie Prigge

• Financial report—Bonnie explained with Tonya Price's resignation from MRPC, she would be assuming the GVEZ work. She presented the financials for the month ending May 31, 2014, covering the months of April and May. Revenues of \$2,025 was recorded for those two months, with expenses of \$3,764. Bonnie explained that year-to-date revenues were overstated by \$500 as Maries County chose to contract for services at the \$500 level, when \$1,000 was requested, and the \$1,000 was accrued as revenue. That will be reduced with the next set of financial. GVEZ still needs to bring in some \$10,000 in revenue to meet its budget. Bonnie said the \$1,000 lease payment from RR Donnelley was received in June and would show up on the next financial report. Dave Dudenhoeffer made a motion to approve financials. Byron Baker seconded the motion, which passed unanimously.

• Review and approval of 2013-2014 Contract Amendment with MRPC for administration: At the end of May, MRPC contract for administrative services was at \$9,998 with the cap of \$10,000. However, the contract stated that work on the EEZs and related Certified Work Ready Communities would be billed separately from the administration, and it was not. Therefore the \$9,998 includes that work. Bonnie asked the board to adjust the contract to cover the overage, as opposed to MRPC backing out costs and billing for those additional work tasks. Dave Dudenhoeffer made a motion to amend the administrative contract to reflect a cap of \$13,000 instead of \$10,000 to cover the costs associated with the EEZ and Certified Work Ready Communities. Jim Grebing seconded the motion. Motion passed.

• Review and approval of 2014-2015 Contract with MRPC: Bonnie presented a contract amendment for administrative and fiscal services for the 2014-2015 year. Hourly rates were updated to reflect MRPC's board approved rate, and the cap was set at \$13,000 to include work with the EEZs. Jim Grebing made a motion to approve the revised contract for 2014-2015. Byron Baker seconded the motion. Motion passed.

• Memorandum of Understandings: Jim Grebing made a motion to approve an Memorandum of Understanding with Maries County for economic development services in exchange for its \$500. Byron Baker seconded the motion. Motion passed.

- Audit: Bonnie shared that MRPC was soliciting bids for the third-party financial review of GVEZ books, per bylaws.
- Bonnie reported that all board appointments for GVEZ had been accomplished.

DISCUSSION ON EEZ MEETINGS:

Bonnie briefly recapped the EEZ meetings that were held in April.

FUND-RAISING CAMPAIGN

The group reviewed progress on the annual fund

-raising campaign. Letters were sent to past donors and potential new donors. Maries County Bank and Legends Bank have donated and the three counties have made their partnership agreements. Board members were asked to look at the companies they were responsible for and make contact. GVEZ is about \$10,000 short of its fund-raising goal.

EEZ ANNUAL REPORTS DUE BY JULY 31

The board discussed the information needed to complete the EEZ reports for each county, specifically the businesses located within the Enhanced Enterprise Zone ,which expanded during the reporting period, including Existing businesses – (Business Name, jobs created, capital investment) and New businesses – (Business Name, jobs created, capital investment). Board members suggested contacting the county for business license information to get an idea on existing and new businesses.

CERTIFIED WORK READY COMMUNITIES —Bonnie Prigge

Bonnie shared information on each county's progress to meeting its goals through the CWRC. Bonnie plans to have conference call with the CWRC committee members in each county and share information and work on the plan. One new development is that DESE is now allowing Work Keys to be one of the testing applications available to schools. So instead of a school having to add a test, they could use WorkKeys, which is compatible with the CWRC. Additionally, the state budget includes some funding for schools and community colleges to offset related testing costs. It was not known at the time of the meeting as to whether the Governor had restricted or vetoed these funds as a part of reductions in the DESE budget.

BOARD MEMBER UPDATES

Board members shared items of interest. Bonnie will be following up with two Owensville businesses who are progressing on their projects.

UPCOMING MEETINGS: GVEZ will meet again on Thursday, August 28, 1 p.m. Hermann at the Gasconade County Courthouse

ADJOURN: Jim Grebing made a motion to approve adjourn at approximately 2 p.m.. Dave Dudenhoeffer seconded the motion. Motion passed.

June 25, 2014, Minutes Approved:

President _____ Date _____

Attest _____ Date _____

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