

**Gasconade County IDA**  
**Board of Directors Meeting**

**MEETING MINUTES**  
**Wednesday, June 19, 2013**  
**6:00 p.m.**

**Call to Order:** Bruce Sassmann, chairman, called the meeting to order at 6:04 p.m.

**Approval of Minutes:** Connie Willman presented the minutes of the June 13, 2012 meeting. Dale Ridder made a motion, seconded by Bobbie Berger, that the minutes be approved as presented. Motion passed.

**Financial Report and FY 2013-14 Budget:** Connie presented the Statement of Revenue and Expenditures for the Month Ending May 31, 2013 and Balance sheet as of May 31, 2013. Michelle Jett made a motion, seconded by Bobbie Berger, that the financials be approved as presented. Motion passed.

Connie presented the Proposed Budget for FY 2013-14. Jim Grebing made a motion, seconded by Michelle Jett, that the budget be approved as presented. Motion passed.

**Business:**

**Introduction of New Board Member:** Jim Grebing was introduced as the new county director, replacing Jay Gourley. Jim was appointed by the Gasconade County Commission at its June 6, 2013 meeting.

**Election of Officers:** Bylaws require that election of officers be held yearly at the June meeting. Officers may hold the same office for a total of three consecutive terms. Current officers: Chairman: Bruce Sassmann; Vice Chairman: Dale Ridder; Secretary/Treasurer: Jay Gourley have all served three terms in their current offices and were ineligible to serve another term in that capacity.

Michelle Jett was nominated by Bobbie Berger for Chairman. Bruce Sassmann made a motion, seconded by Dale Ridder that nominations cease and Michelle be elected by acclamation. Motion passed.

Bruce Sassmann was nominated by Michelle Jett for Vice Chairman. Jim Grebing was nominated by Bruce Sassmann for Vice Chairman. Dale Ridder made a motion, seconded by Bobbie Berger, that the nominations cease. Bruce Sassmann was elected Vice Chairman.

Jim Grebing nominated Dale Ridder for Secretary/Treasurer. Michelle Jett made a motion, seconded by Jim Grebing, that nominations cease and Dale be elected by acclamation. Motion passed.

**MRPC Technical Assistance:** Connie presented the proposed contract for services between MRPC and the Gasconade County IDA for FY 2013-14. She noted that the only changes are the dates of service. Hourly rates will remain the same. Bruce Sassmann made a motion, seconded by Bobbie Berger, that the contract be approved as presented. Motion passed.

**Bylaws Revisions:** Connie reviewed the proposed changes in the bylaws, which included minor updates. It was recommended that the phrase "No director shall be an officer or employee of the county or municipality," be deleted from Article III, Section 3.2, if the state statute does not require it to be in the bylaws. Jim Grebing made a motion, seconded by Bobbie Berger, that the bylaws be approved as changed, following staff investigation of the state statutes.

**Website Domain Hosting:** Jerry Lairmore reported that the county is discussing setting up a website and will link to an IDA information page.

**Audit:** According to the Bylaws, the IDA should have an audit every three years. Bruce Sassmann reported that he has contacted someone that would be willing to provide a letter of opinion for \$25-\$50, but does not have a CPA license. Connie is to check to see if the audit must be performed by a CPA.

**Adjournment:** Dale Ridder made a motion, seconded by Michelle Jett, that the meeting be adjourned. Motion passed.

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Chairman

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Vice Chairman