

Final
**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, May 6, 2014
10:00 a.m.
MRPC Building
4 Industrial Drive, St. James, MO 65559**

Call to Order

Brady Wilson called the May 6, 2014 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:05 a.m.

Members Present: Arthur Cook, Brady Wilson, James Morgan, Craig French, Duane Gavisk, Marvin Wright, Darrell Skiles, Steve Vogt, Gary Gilliam.

Members Absent: Darrell Duncan, Tom Shabel, J.J. Tune, Ray Schwartze, Randy Verkamp, Larry Miskel and Ray Mortimeyer.

Staff and Guests Present: Tammy Snodgrass, Shannon Coatney, Nongluk Tunyavanich, Cheryl Dupes and Mary Ann Gorrell.

Approval of Agenda

Gary Gilliam made a motion to approve the agenda for the meeting. Arthur Cook seconded the motion, which passed unanimously.

Approval of Minutes

Steve Vogt made a motion to approve the minutes of the March 4, 2014 Ozark Rivers Solid Waste Management District Executive Board meeting. Gary Gilliam seconded the motion, which passed unanimously.

Finance/Budget Report

Cheryl Dupes presented the financials for both ORSWMD operating and grant. Statement of operating revenues and expenditures for the month ending March 31, 2014 shows the total revenue over expenditures is \$3.13. The operating balance sheet as of March 31, 2014 shows the total liabilities and fund equity of \$28,807.62. The grants statement of revenues and expenditures for the month ended March 31, 2014 shows revenues over expenditures at \$214.88. The grants balance sheet as of March 31, 2014 shows total liabilities and fund equity of \$413,974.85. James Morgan made a motion to approve the financials as presented for month ending March 31, 2014. Craig French seconded the motion, which passed unanimously.

Cheryl Dupes presented the budget for the period of July 1, 2014 through June 30, 2015 and the technical assistance contract for plan implementation and organizational administration with MRPC. Tammy Snodgrass presented details of district operation (K2015-01) and plan implementation (K2015-02) proposals/applications to support the budget numbers as presented. Gary Gilliam made a motion to approve the budget, district operation and plan implementation applications and contracts as presented. Darrell Skiles seconded the motion, which passed unanimously.

Chairman's Report

No report given.

Old Business

District grants:

Nongluk Tunyavanich updated the board on the following grants:

- K2013-14 Enhancements—the sub-grantee has requested an extension to March 31, 2015 to satisfy four quarters of diversion reporting requirement because the project encountered delays and requests the 15% retention waived.

Gary Gilliam made a motion to approve reducing the retention amount from 15% to withholding \$2,000 and release \$500 after each four reports are completed and extend the project to March 31, 2015. Craig French

seconded the motion, which passed unanimously.

- K2013-15 Waynesville R-VI School District Go Green Tiger Recycling— the staff requested approval of the final reimbursement request submitted, release 15% retention and close the grant.

Gary Gilliam made a motion to approve the final reimbursement, release 15% retention and close the grant. James Morgan seconded the motion, which passed unanimously.

- K2014-11 City of Salem Recycling— have requested an extension on submitting quarterly report because change in personnel. The project manager is no longer in office; city administrator is in charge of the project now. DNR has approved the one month extension.
- K2014-12 Maries Co. Recycling for Environmental Excellence—staff is waiting to get DNR approval on additional funding for truck purchase, which the board approved at the March 6, 2014 meeting. Staff asks for approval to do a FAA amendment to extend the project with budget increase to June 30, 2015 in order to have four quarters of diversion for truck purchase plus four more years of diversion reporting, once DNR approves additional funding.

Steve Vogt made a motion to approve the FAA amendment to extend the project with budget increase to June 30, 2015. Darrell Skiles seconded the motion, which passed unanimously.

Staff reported on plan implementation programs and progress including special collections schedules, Earth Day activities, compost education in schools, bins for school recycling.

- Earth Day—There were 578 projects submitted from 19 schools from all seven counties. Winning projects were displayed at MS&T on April 17 at the Earth Day celebration. The projects were also displayed at the Newburg Children's Museum on May 3.
- Special Waste Collections—Advertising has been completed for the two upcoming collections in St. Robert, May 24 and Maries County on June 14.
- Compost Education Program—The five remaining programs will be completed in May at Hermann Middle School, Swedeborg Elementary, St. Joachim Elementary and Maries County Middle School.
- County Illegally Dumped Tire Cleanup—So far this year, Crawford County has filled one trailer, Pulaski County has filled one trailer and Washington County has filled two. Gasconade County has 30-40 tires and would like to take them to Maries County collection; staff will work with Maries County on behalf of Gasconade County.
- Household Hazardous Waste PowerPoint—Staff did a presentation on April 1 with 25 attendees for the Master Gardeners from Crawford, Dent, Maries, Phelps and Pulaski Counties. The next presentation is scheduled for June 10 at St. Robert Municipal Building.
- School field trip has been scheduled for May 12 at the RRC for Partridge School.
- Illegal Dump Cleanup—There has been eight sites in Crawford, Phelps and Pulaski counties cleaned up in the month of April.

New Business

- Nominations for Board Officers

Elections will be held at the June full council meeting. The board discussed and set a slate of officers to recommend to the full council in June, they are as follows:

Chair-Brady Wilson
Vice Chair-Gary Gilliam
Treasurer-Steve Vogt
Secretary-Darrell Skiles

Marvin Wright made a motion to recommend the slate of officers as presented. James Morgan seconded the motion, which passed unanimously.

- 2015 District Grant Sub-grantee Application Packet

The board reviewed the 2015 District Grant packet. The packet will be mailed out in July with the deadline of August 29, 2014.

Steve Vogt made a motion to approve the 2015 District Grant Sub-grantee Application Packet. Gary Gilliam seconded the motion, which passed unanimously.

- Advisory Committee

Staff asked the board what input they would like to have from the advisory committee. Staff also asked for suggestions of people to approach to serve on the advisory committee. The law requires a minimum of one member from a commercial generator, one from solid waste industry and two citizens unaffiliated with solid waste facilities or operations.

Craig French made the suggestion to ask them if it's feasible for additional collection centers to be set up to collect household hazardous waste.

Gary Gilliam made a suggestion to get more trash haulers involved and gave contacts he would like to have made. He would like to see local technical colleges involved also.

James Morgan made the motion to contact Swinger, County Trash and Zeigenbein Sanitation, Easy Disposal. Gary Gilliam seconded the motion, which passed unanimously.

- Update to District Policy

Staff presented a resolution to the district policy for board approval. The resolution is a follow up to the decision made at the March meeting that the district would loan equipment to local government and not for profit organizations or for profit businesses or events.

Craig French made the motion to approve the resolution presented. Arthur Cook seconded the motion, which passed unanimously.

- Legislation Report

Staff updated the board on current legislation related to solid waste districts.

Other Business

City and County Updates:

Board members reported on what activities are ongoing or planned for their counties. Brady Wilson updated the board on feasibility study. Craig French said they had collected five tons of e-waste. They are looking into a food waste study, but cost may not be feasible. James Morgan told the board that Crocker held their Spring Clean Up and picked up an enormous amount of material for disposal.

City of St. James has approached Tammy Snodgrass on Spring/Fall Clean Up; they want help to get rid of tires they collect. Her suggestion was to charge them \$1.50 per tire.

Marvin Wright made a motion to approve assisting the city of St. James with disposal of tires they collect through their clean ups and charge a \$1.50 fee per tire. Arthur Cook seconded the motion, which passed unanimously.

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Setting of Date and Time for Next Meeting

The next meeting of the Ozark Rivers Solid Waste District Full Council will be June 17, 2014 at 1:00 p.m.

The executive board will meet September 16, 2014 at 10:00 a.m. for grant reviews.

Adjournment

Being no further business, Gary Gilliam, made a motion to adjourn. Craig French seconded the motion, which passed unanimously. The meeting adjourned at 12:05 p.m.

Chairman, Brady Wilson

Date

Attest

Date