**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, May 15, 2018 at 10:00 a.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the May 15, 2018 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:12 a.m.

**Members Present:** Ray Mortimeyer, Arthur Cook, Darrell Skiles, Jim Holland, Steve Vogt, Brady Wilson, Craig French, Ray Schwartze, and Gary Gilliam.

**Members Absent:** Anne McClay, Jay Whittaker, and Marvin Wright.

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Linda Loughridge, and Linda Carroll.

**Approval of Agenda**

It was suggested that the approval of the meeting minutes from February be moved under the approval of the agenda. Ray Schwartze made a motion to approve the agenda for the meeting with the suggested change. Gary Gilliam seconded the motion. All members present voted “aye”.

**Review and Approval of Meeting Minutes**

It was noted that under the chairman’s report in the February minutes, Gary Gilliam’s name was misspelled. Ray Schwartze made a motion to approve the agenda for the meeting with the noted change. Gary Gilliam seconded the motion. All members present voted “aye”.

**Finance Report**

Linda Loughridge presented proposed budgets for both ORSWMD operations and grants for period July 1, 2018 through June 30, 2019.

Ms. Loughridge noted that there were some increases in the proposed operating budget, specifically in the areas of inventory assessment, Earth Day events and in the MRPC contract costs. Additional monies were allocated to allow for advertising the ORSWMD contract bid plus advertising costs have recently increased. Jill Hollowell questioned whether enough money had been allocated. Ms. Loughridge stated that she felt there had been enough money built in to cover those increases. Ray Mortimeyer made a motion to approve the proposed budget. Darrell Skiles seconded the motion. All present voted “aye”.

Steve Vogt made a motion to approve the proposed grant budget as presented. Ray Schwartze seconded the motion. All present voted “aye”.

**Contracts**

Tammy Snodgrass presented the Technical Assistance Contracts for Organizational Administration and Plan Implementation between MRPC and ORSWMD for review and approval.

Ms. Snodgrass indicated that on page 4 of the contract for administration, the hourly rates listed in number seven may change but stated that the overall cost would remain the same.

Ms. Snodgrass also reported that contracts are due to go out for bid again 2019. She indicated that other districts have already bid out their contracts and in at least two districts Derrick Stanley has won the bid. Ms. Snodgrass noted that there are some concerns with Mr. Stanley bidding on the contracts as he has been a strong advocate for eliminating the state tipping fee on trash and the solid waste districts. She suggested that at the next executive meeting, the board should review and update the bid specs and then bid out the contracts in January 2019.

Darrell Skiles made a motion to approve the 2019 administration contract as presented. Ray Mortimeyer seconded the motion. All present voted “aye”.

Steve Vogt made a motion to approve the 2019 plan implementation contract as presented. Ray Schwartze seconded the motion. All present voted “aye”.

**Chairman’s Report**

Chairman Wilson spoke briefly on issues with China’s ban on the international recycling of commodities. This ban has led to some flooding of domestic markets which may result in lower prices for recycling materials. He stated that from May 5 through June 4, China has announced closing its doors on accepting scrap paper, due mainly to contamination issues.

Gary Gilliam added that 70 percent of the world’s scrap paper goes to China and this current ban is going to cause a backlog. Chairman Wilson indicated that it is important to develop domestic markets as opposed to sending recyclables overseas.

**Old Business**

Jill Hollowell shared a calendar of upcoming events and meetings and highlighted some of the upcoming events.

Ms. Hollowell also provided a listing of priorities for the 2019 ORSWMD grant cycle for the committee to review. It was suggested that household batteries and waste oil not be listed separately as these items are part of the household hazardous waste program. Craig French stated that he felt that HHW should be defined in the document as not everyone is aware of what is included in that program.

Gary Gilliam made a motion to approve the 2019 grant packet with the noted revisions on the priority list. Ray Mortimeyer seconded the motion. The motion carried.

Chairman Wilson stated that he thinks we will be seeing more bulk waste like furniture and mattresses, as well as scrap tires and construction and demolition waste.

Ms. Hollowell reported that there are fix-it clinics popping up and maybe they will help keep more items like lamps and other small appliances out of landfills.

Ms. Snodgrass indicated that the grant packet will be distributed in early July. She informed the board that although DNR is implementing an on-line grant application through Re-TRAC, she wants to continue to use the current application. Once the applications come in, staff will upload the information to Re-TRAC.

Ms. Hollowell surveyed board members regarding possible grant projects. Possible projects included:

* Recycling at St. George Catholic School in Hermann
* Recycling at Visitation School in Vienna
* Cane Pallet for recycling pallets
* Steve Vogt might have a trash clean-up project in Belle
* Darrell Skiles may have an interested party for using Salem’s recycle trailer to service the county.

 Another need discussed was providing event recycling bins for the city of Waynesville.

Ms. Hollowell informed the board that there are special collections scheduled this fall for St. Robert and Vichy along with an upcoming June 9th special collection in Rolla.

She reminded the board that there will be two ORSWMD meetings in September, one of which will be the grant review. Ms. Hollowell also asked the board to begin thinking of candidates for the achievement awards that will be awarded at the annual dinner in November. She indicated she hopes to see nominees from Washington, Pulaski and Maries counties as there haven’t been any recent nominees from these three counties.

Ms. Hollowell spoke briefly on the surveillance camera program, noting that it has not been fully utilized recently. There was discussion about placing cameras near charity clothing drop-off sites to try and reduce incidences of illegal dumping of TVs and furniture.

**Legislative Issues**

Ms. Snodgrass reported that there had been little or no movement in any of the solid waste bills. She did indicate that it was looking like the interim committee on solid waste may not get re-established this year.

**New Business**

The board discussed the slate of officers for the upcoming year. Ray Mortimeyer and Gary Gilliam both indicated that they would like to see Brady Wilson continue as chair. Gary Gilliam indicated he would like to step aside.

 Current Officers Proposed Officers

 Chair – Brady Wilson Chair – Brady Wilson

 Vice Chair – Gary Gilliam Vice Chair – Darrell Skiles

 Secretary – Darrell Skiles Secretary – Anne McClay

 Treasurer – Steve Vogt Treasurer – Steve Vogt

Jill Hollowell will contact Anne McClay to see if she is agreeable to serving as secretary.

Ray Mortimeyer made a motion to accept the propose slate. Ray Schwartze seconded the motion. All present voted “aye”.

Ray Mortimeyer made a motion to close nominations. Gary Gilliam seconded the motion. All present voted “aye”.

Ms. Hollowell stated that she would like to see more involvement from the advisory committee. It was suggested that they could review grant applications and make recommendations on projects. The advisory committee currently meets once a year but she would like to see that increase to twice a year. She asked the board to consider nominations from their city, county, or local recycling business to participate on the advisory committee.

The board reviewed three requests for funding from the community outreach grant:

* Rolla Junior High – Seeking matching funds of $250 for the purchase of a hydration station.

Ray Schwartze made a motion to approve funding the request. Steve Vogt seconded the motion. All presented voted “aye”.

* Earth’s Classroom of Rosebud – Seeking funds in the amount of $1,500 to host three educational workshops, Earth Wise Living, focused on reuse of building materials and waste reduction.

Gary Gilliam made a motion to approve funding the request. Ray Mortimeyer seconded the motion. All presented voted “aye”.

Craig French requested that ORSWMD receive feedback on the event once completed. Chairman Wilson requested notification once the workshop dates have been set.

* Kaleidoscope Discovery Center of Rolla – Seeking funds of $1,000 to develop and facilitate a monthly Repair Café for a period of six months.

Gary Gilliam made a motion to approve funding the request. Ray Schwartze seconded the motion. All presented voted “aye”.

Craig French requested that ORSWMD receive a feedback on the event once completed.

City and County Updates

Jim Holland reported that Gasconade County had been approached by a company out of the St Louis area about testing a mixture of ground shingles and gravel on gravel roads. Three locations were selected and the project will be a prototype for the state. The roads will be monitored monthly to see how well the mixture is holding up.

Chairman Wilson mentioned that Dr. Burkin was the featured speaker at SWAB and spoke about using phytoforensics as a method to detect migrating landfill gas and to help control leachate at landfills.

**Adjournment**

Being no further business, Arthur Cook made a motion to adjourn. Steve Vogt seconded the motion. All present voted “aye.” The meeting adjourned at 12:08 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, February 28, 2018 at 10:00 a.m.**

**MRPC Building, 4 Industrial Drive, St. James, MO 65559**

1. CALL TO ORDER - Brady Wilson, Chairman
2. PRESENTATION
	* Joan Nadolski, Director of the Phelps County Industrial Solutions
3. CONSENT AGENDA

*The consent agenda is intended to group several items of a routine nature upon which the board agrees to accept an executive committee or staff recommendation. Listed below are consent agenda items. A motion may be made to accept all the items listed, or if a board member wishes to consider any item(s) separately, then a motion would be made to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.*

The following agenda items are presented for consent approval:

 1. Approval of Meeting Minutes from November 28, 2017

 2. Request to close out sub-grant:

 a. K2017-008 – Phelps County Tough on Trash - a final report was filed; requesting to close and payout the balance of the grant, including $1345.50 in retention.

 b. K2017-009 – Dixon High School Key Club - a final report was filed; requesting to close, return the remaining balance to the district and release $742.50 in retention.

c. K2017-010 – Maries Co Recycling - a final report was filed; requesting to close, return the remaining balance to the district and release $1,090.80 in retention.

 d. K2017-013 – Vermicomposting Bourbon High School - a final report was filed, requesting to close, return the remaining balance to the district and release $1,460.48 in retention.

1. FINANCE/BUDGET REPORT
	* Current financials will be provided by staff including revised budget.

*The board will need to approve financials and revised budget.*

1. CHAIRMAN’S REPORT – Brady Wilson will report on current issues.
2. OLD BUSINESS
	* District Grant Report – Jill Hollowell
	* Review of county tire collections

*Board members will be asked to review total expenditures for the collection of illegally dumped tires throughout the district and reassess the county tire collection program.*

* + Legislative Issues – Tammy Snodgrass

 *Staff will provide an update.*

1. NEW BUSINESS
	* Request for funding through the Community Outreach and Assistance Fund

*Bourbon High School’s request of a $250 match for a hydration station.*

1. OTHER BUSINESS
	* City and County Updates

*Board members will be asked to report on activities and concerns of their respective counties and cities.*

1. ANNOUNCEMENT OF UPCOMING MEETINGS AND EVENTS
	* Suggestions for agenda topics or guest speakers for future meetings
2. RECOMMENDED DATES AND TIMES FOR UPCOMING MEETINGS
	* Executive Board meetings at 10:00 a.m. on May 15th, and Sept.25th
	* *Full Council meetings at 10:00 a.m. on Jun 12th and at 5:30 p.m. on Nov. 27th
	 with the annual awards banquet held at 6:30 p.m.*
	* Review of 2019 grant applications will be held Sept. 18th from 10:00 a.m. - 2:30 p.m.
3. ADJOURNMENT