



A Council of Local Governments
Serving the Meramec Area

MERAMEC REGIONAL PLANNING COMMISSION

4 Industrial Drive
St. James, MO 65559-1689
(573) 265-2993
FAX (573) 265-3550

DATE: May 3, 2018
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, May 10, 2018, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m. PHA (Small Conference Room)
6:00 p.m. External Relations/Membership Committee (Small Conference Room)
6:00 p.m. Operations Committee (Large Conference Room - East Side)
6:00 p.m. Planning Committee (Large Conference Room – West Side)
7:00 p.m. Dinner
7:30 p.m. MRPC (Large Conference Room)

Agenda

1. **Pledge of Allegiance**
2. **Welcome: Ray Schwartze, chairman**
3. **Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – April 12, 2018
- b. Local Review
None
- c. Statewide Grant Applications
 1. Department of Agriculture, Jefferson City, MO
10.025 – Plant and Animal Disease, Pest Control, and Animal Care
Purpose of Agreement: provides federal financial assistance to conduct activities that provide specific information to the recipient, APHIS and other interested parties for MO FY18 CaPS Core Inf/Pest
Federal: \$89,663
Total: \$89,663

Chairman: Ray Schwartze
Presiding Commissioner, Maries County

Vice Chairman: Marvin Wright
Presiding Commissioner, Washington County

Secretary: Larry Miskel
Presiding Commissioner, Gasconade County

Treasurer: Steve Vogt
Mayor, City of Belle

Executive Director: Bonnie J. Prigge

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

d. **Contract for Professional Services**

- **Meramec Regional Development Corporation**
Permission is requested for MRPC's chairman and/or executive director to approve a contract renewal for professional services by and between Meramec Regional Development Corporation and Meramec Regional Planning Commission for SBA 504 loan program beginning on July 1, 2018 through June 30, 2019 and to sign all related documents.

4. **Presentation: MRPC Membership Investment Meetings Update, Linda Loughridge**

Linda Loughridge will provide an update on the special committee for membership investment meetings held on April 4th and 20th. Her presentation will include an informational review of MRPC's dues structure, as shared with committee, and the committee's recommendation. The committee would like to receive feedback from board members on the proposed dues restructuring. The committee plans one more meeting to consider any comments and suggestions prior to an official recommendation to the full board at the June meeting. The approved dues structure would be incorporated in the 2018-2019 budget for board approval.

6. **Board and Committee Reports:**

a. **External Relations Committee: Darrell Skiles, chairman**

The External Relations/Membership Committee will meet at 6 p.m. Committee will review the submitted proposals for the location of the 2018 annual dinner and a recommendation will be made to the full board. Staff will share the planning schedule. The award nomination form has been distributed and the committee will review nominations at the June meeting. The board should be reminded to get their nominations in by the deadline – June 1, 2018. Slate of officers for MRPC and MRB will be finalized and presented to the full board for a vote. At-large vacancies will be discussed. Staff will provide an update on legislation currently being considered that is of interest to local governments. *The committee will need to review any nominations received and present to the board for approval.*

b. **Operations Committee: Marvin Wright, chairman**

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended April 30, 2018. Staff will present draft budgets for MRPC/MRB FY18-19 and MRPC/MRDC-RLF & IRP FY18-19 programs. The committee will be presented with an update on the second special committee for membership investment meeting held April 20, 2018. *Committee vote needed on the financials.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning committee will meet at 6:00 p.m. Staff will introduce the new Senior Community Development Specialist who will be working on grant writing in the Planning Department and on the Opioid grant recently awarded to MRPC. Staff will provide an update on the recent CEDS Goals survey results and discuss how each sector will be addressed in the update. Committee members will be asked what kind and type of data should be presented for each goal during the summer CEDS meetings.

d. **Housing Advisory Board:** Darrell Skiles, chairman

Darrell Skiles will report on housing activities.

e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.

No report will be given.

f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:**

Tammy Snodgrass will report on MREPC activities.

h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC meeting.

k. **Meramec Regional Community Foundation (MRCF):**

Tammy Snodgrass will report on MRCF in Bonnie Prigge's absence.

l. **Chairman and Director's Report:**

Ray Schwartze and Assistant Director Tammy Snodgrass will report on issues of interest.

7. **Adjourn**

8. Informational Agenda
Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.