**MINUTES**

**Meramec Regional Emergency Planning Committee
12:00 p.m.
Wednesday, March 14, 2018
MRPC Office
4 Industrial Drive, St. James, MO 65559**

**CALL TO ORDER:**Larry Flesher called the March 14, 2018 meeting of the Meramec Regional Emergency Planning Committee to order at 12:31 p.m.

**MEMBERS PRESENT:**

Larry Flesher, Kendra Mobray, Susan Long, Richard Bray, Jeff Breen, Wendy Squires, Jim Vandivort, Chuck Fisher, and Nicholas Hughey.

 **MEMBERS ABSENT:**

Les Murdock, Brad Nash, Darrell Skiles, Kris Bayless, Doug Drewel, Roger Wilt, Steve Brown, Margaret Biolsi, Ron Smith, Doris Coffman, and Marvin Wright.

 **STAFF & GUESTS PRESENT:**

Tammy Snodgrass, Linda Carroll, Linda Loughridge, Bonnie Prigge with MRPC; Brad Woods, Rolla; Honor Evans, CCHD; and Alan Cortvrient, MDNR.

**APPROVAL OF AGENDA:**Jeff Breen made a motion to approve the agenda. Jim Vandivort seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES:**Richard Bray made a motion to approve the minutes. Kendra Mobray seconded the motion, which passed unanimously.

**FINANCIAL REPORT:**Linda Loughridge with MRPC presented the statement of revenues and expenditures through the month ending February 28, 2018. (attached)

Jeff Breen made a motion to accept the February statement of revenues and expenditures as presented. Jim Vandivort seconded the motion, which passed unanimously.

Ms. Loughridge also presented the revised budget for FY2017-2018. She noted that the increase in total expenditures is related to the commodity flow study that is being funded by MERC.

Wendy Squires made a motion to accept the revised budget for FY2017-2018 as presented. Jim Vandivort seconded the motion, which passed unanimously.

Tammy Snodgrass informed the committee that she expects the flow study to be 80 percent complete by the end of the current fiscal year with the remaining 20 percent being expended in the next fiscal year.

Mr. Flesher thanked Ms. Loughridge for her report and for the new format which makes the financials easier to understand.

**OLD BUSINESS:**

Ms. Snodgrass reported that there were some classes requested on the training survey that didn’t make it on the HMEP application. Eight entities were interested in Haz Mat Awareness classes, four in Operations and nine in Chemical Suicide. She indicated she had contacted all entities and asked them to conduct joint classes if there were multiple requests in one county so has to have the numbers for the class to take place. Members were reminded that even though the classes were being conducted locally, participants still have to register though the state website. Ms. Snodgrass stated Chemical Suicide classes have been scheduled for the following dates:

* March 14 in Steelville
* March 28 in Rolla
* May 30 in Richwoods

Flyers were provided with details on times and locations and Ms. Snodgrass asked the committee for help in promoting the classes. The classes have been posted on the website, on Facebook and press releases have been sent out. Ms. Snodgrass reported that Paul Kirchoff with MERC informed her that MERC would pay for the trainers for the Chemical Suicide classes. She added that she has yet to be able to schedule Haz Mat Operations classes. There had been some interest in NIMS classes and Ms. Snodgrass provided flyers on some of those trainings as well as several other upcoming trainings being provided by SEMA or MERC.

Mr. Flesher reminded everyone that it is critically important for prospective attendees to sign up for the classes on the MERC website. If the numbers aren’t there, the class will be cancelled.

Ms. Snodgrass add that she has a list of trainers from MERC but stated that she is always looking trainers. She indicated that she would be checking with Paul Kirchhoff to see if he will be holding another train the trainer class for Chemical Suicide.

**NEW BUSINESS:**

Ms. Snodgrass provided a copy of the 2018 Training Survey for approval stating that the only change was the classes had been updated.

Jim Vandivort made a motion to approve the training survey. Jeff Breen seconded the motion, which passed unanimously.

Ms. Snodgrass provided a draft of the 2018 Commodity Flow Study grant application for review and approval, noting that it was due tomorrow.

Susan Long made a motion to approve the 2018 Commodity Flow Study grant application as presented. Nick Hughey seconded the motion, which passed unanimously.

Ms. Snodgrass reported that the 2018 Commodity Flow Study covering Highway 72 has been completed and that a flow study is currently in the works for Highways 63, 19, 21 and for all pipelines.

The next flow study will look at Highways 44 and 50 and all remaining rail lines. Information will be obtained from BNSF and Union Pacific. She added that Highway 44 may require some experimenting due to the higher speeds. Nick Hughey suggested surveying from a truck stop along that route. Bonnie Prigge suggested the rest area near Doolittle as a possible viewing point. This study must be completed by the end of August. Ms. Snodgrass indicated that viewing would take place at several locations along 44, west and east of both Rolla and Cuba. She stated she may experiment with using cameras to snap some shots. Richard Bray suggested that it may be easier to get counts if done from the top of a hill where trucks have a long haul up and are generally going slower. Jim Vandivort said that most truck hauling hazardous loads have GPS and he asked if that information goes to the Department of Commerce. Mr. Hughey also suggested the carriers could be surveyed regarding the loads they haul. Ms. Snodgrass stated she would check with the Department of Commerce as well as looking into the possibility of surveying the carriers.

Ms. Snodgrass reported that there were two rail car trainings held in January. The class in Washington County had 10-12 participants and the one hosted by Rolla Fire and Rescue had 20 plus participants. Jeff Breen, who is with Rolla Fire, was asked to give his opinion of the class. He noted that it was a basic class but felt it was a good class and worth attending. Mr. Breen informed the group that a hands-on railcar class would be held in April and that the class would include live fire.

A Certificate of Appreciation was presented to Buckman Laboratories in Cadet for their outstanding service to MREPC and their support of the committee’s efforts to promote training. They hosted the railcar training in Washington County and provided lunch to the participants.

Ms. Snodgrass presented a Certificate of Appreciation from RHSOC to Larry Flesher for his years of service provided to that committee, for his service on various state boards and for his time and dedication to RHSOC. Mr. Flesher resigned his position on the HSOC committee due to the new position he took in Washington County, which is not part of Region I.

**REPORT FROM MERC REPRESENTATIVE:**

No report was given.

**REPORT FROM SEMA REPRESENTATIVE:**

No report was given.

**REPORT FROM MDNR REPRESENTATIVE:**

Alan Cortrivent reported that the EPA has put a stay until May on the court ruling requiring large scale farmers to report the release of certain chemicals related to farm operations.

He also indicated that he is looking at venues for a Radioactive Materials Transportation class. The City of Sullivan has shown an interest but has yet to provide dates.

Events that DNR assisted with included:

* Several truck wrecks on I-44 – fuel spills
* Gas station in St. James – leaking diesel fuel from above ground tanks
* Salem – small diesel spill in town
* An AmerenUE contractor working along a section of the Rock Island Trail near Freeburg reported a fire near the rail bridge.
* In February, there were one or two multi-car accidents that required some clean up several days after the incident. Situation wasn’t noticed until things got moved.

**ANNOUNCEMENT OF UPCOMING MEETINGS/EVENTS:**

March 28 – Pipeline Association of Missouri will be meeting at 5:30 p.m. at the Knights of Columbus Hall in Cuba. The meeting will include a tabletop exercise.

June 20 - MREPC

Bonnie Prigge informed the committee that the Vichy Fire Department is hosting an Aircraft Rescue Techniques for Structural Firefighters training on April 14 from 8:00 a.m. to 5:00 p.m. The Vichy Fire Department will provide lunch.

**ADJOURNMENT:**Jim Vandivort made a motion to adjourn the meeting. Kendra Mobray seconded the motion, which passed unanimously. The meeting adjourned at 1:35 p.m.

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Kraig Bone, Chairman Date

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Attest Date