**MRPC MOBILITY MANAGEMENT ADVISORY GROUP**

**MEETING MINUTES**

June 19, 2018 at 1100 a.m.

4 Industrial Drive, St. James, MO.

**Present:** Wayne Houtman (State of Missouri – Missouri Job Center), Don Brackhahn (MRPC – Representing the Seniors), Harold Selby (City of St. James), Scott Shaffer (CMAAA), Brenda Rocoberto (Phelps County SB40 Board).

**Staff Present:** Gary O’Day, Mobility Manager, Candace Connell, and Kelly Sink-Blair, Department Manager, Bonnie Prigge, Director

1. **Call to Order and Introductions:** The chairmanHarold Selby called the meeting to order at 11:02 a.m. The chairman introduced himself and asked each member of the group to introduce themselves and state what county or entity they represented.
2. **Approval of Minutes:** Reviewed meeting minutes of April 10, 2018. Motion was made by Don Brackhahn and seconded by Wayne Houtman to approve the minutes. Motion carried.
3. **Business/Reports:**
	1. **Client/Ridership/Transportation Provider:** Mobility manager provided a website update to the group. A handout was provided to the group showing the MORIDES statistics. The MORIDES website had 12,720 visits during the month of April and 15,687 visits in May. Phone calls to MORIDES average less than one per day.
	2. **Program Promotional Activities Update:** The groupwas asked to let the Mobility manager know of any promotional opportunities. MoRides attended a health fair in Crocker on April 21, 2018, at a job fair in Rolla on May 31 and a senior health fair in Cuba. Morides is planning to be at the MOCA health fair in Richland in August. Wayne Houtman is planning to have a community fair on the 28th of September in Rolla.
	3. **Grants & Fundraisers:** We are being allowed to continue the project through

the end of 2018. A final report will be created. Kelly Sink-Blair told the group that MRPC has applied for grant funds to continue the project past the end of this year.

1. **Mobility Voucher Program (MVP):**
	1. There are limited funds remaining and only in Phelps County and the money will need to be used by the end of the month or de-obligated and returned. One voucher was used since the last meeting for a previous user to ride from Rolla to Salem to visit her grandson. A discussion was held about using the remaining funds for a request from the ABLE commission in Rolla.
2. **Mobility Management Program Recap Results and Review**
	1. Candace Connell of MRPC led the group through a series of handouts and discussion of the stated goals and remaining tasks of the Mobility Management Program. The group was given an update on the list of the proposed project activities the group prioritized in a previous meeting. This information was used to determine project activities to complete by the end of the grant.
3. **Items of Interest:**
4. The next MMAG is scheduled for August 14, 2018 at 3 pm.
5. Future Meetings:
	1. October 9 2018 at 3 p.m.
	2. December 10, 2018 at 3 p.m.
6. **Adjournment:** Motion was made by Don Brackhahn and seconded by Wayne Houtman for the meeting to be adjourned. Meeting was adjourned at 12:43 p.m.

The Board Minutes were approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Harold Selby, Chairman