**MRPC MOBILITY MANAGEMENT ADVISORY GROUP**

**MEETING MINUTES**

December 19, 2017 at 11:00 am.

4 Industrial Drive, St. James, MO.

**Present:** Harold Selby (City of St. James), Wayne Houtman (State of Missouri – Missouri Job Center), Don Brackhahn (MRPC – Representing the Seniors), Laura Petru (Southeast Missouri Transportation Service (SMTS) – Phelps County), Trudy Matlock (MO Dept of Mental Health), Alan Galindo-CWDB, Sherry Lea- Healthy Dent County, Don Bequette- Mo Job Center, Brett Hartley-YCHC, Brenda Rocoberto- Phelps SB40 Board Director, Doris Boeckman and Mary Gordon-MRHA

**Staff Present:** Bonnie Prigge, MRPC Executive Director, Gary O’Day, Mobility Manger, and Kelly Sink-Blair, Transportation Department Manager

1. **Call to Order and Introductions:** Harold Selby called the meeting to order at 11:02 a.m. and asked each member of the group to introduce themselves and state what county or entity they represented.
2. **Approval of Minutes:** Reviewed meeting minutes of October 10, 2017. Motion was made by Don Brackhahn and seconded by Wayne Houtman to approve the minutes. Motion carried.
3. **Business/Reports:**
	1. **Client/Ridership/Transportation Provider:** Mobility manager provided a website update to the group. A handout was provided to the group showing the MORIDES statistics. The MORIDES website had 12,038 visits during the month of October and 11,005 visits in November.
	2. **Program Promotional Activities Update:** The groupwas asked to let the Mobility manager know of any promotional opportunities. The mobility manager is still posting flyers and placing brochures around the eight counties.
	3. **Grants & Fundraisers:** We are being allowed to continue the project through

June 2018. A final report will be created. A mailing was sent to local churches and organizations to ask for donations to allow the voucher program to continue.

1. **Community Collaborations:**

A mailing was sent to local churches and organizations to ask for donations to allow the voucher program to continue. They were told that any monies donated or any transportation they provide could be matched with our MODOT funds.

1. **Mobility Voucher Program (MVP):**
	1. Mobility manager updated the group that one voucher was used since the last meeting. Only Phelps County has remaining voucher funds.
2. **HealthTran Implementation and Expansion**
	1. Mary Gordon and Doris Boeckman from Community Asset Builders discussed the pilot program in south-central Missouri and how it can be expanded or used as a model for other areas needing non-emergency health care transportation. This included an introduction to the Liberty Transportation program that is currently operating in the same area and providing transportation.
3. **Items of Interest:**
4. The next MMAG is scheduled for February 13, 2018 at 3:00 p.m.
5. Future Meetings:
	1. April 10, 2018 at 3 p.m. and a final meeting June 12, 2018 at 11 a.m.
6. **Adjournment:** Motion was made by Wayne Houtman and seconded by Alan Galindo for the meeting to be adjourned. Meeting was adjourned at 12:33 p.m.

The Board Minutes were approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Harold Selby, Chairman